

EVOSTC Science Coordinator Position Announcement

The *Exxon Valdez* Oil Spill Trustee Council (EVOSTC) seeks a Science Coordinator to manage its scientific research, monitoring, and general restoration program. Working directly with the Executive Director, the coordinator will support project oversight, scientific review, program planning, and communication of restoration findings.

This is a part-time non-benefited contracted position. The contract amount will be commensurate with experience. Must be an Alaska resident and maintain physical residence in Alaska throughout the contract term.

Primary Responsibilities

- Monitor project progress and review scientific reports, proposals, and proposed changes; prepare findings and recommendations for the Executive Director.
- Coordinate with the EVOSTC Program Assistant, project investigators, agency liaisons, and fiscal managers on project scope, budgets, reporting, and outstanding issues.
- Coordinate Science Panel and external peer reviews, including reviewer selection, review materials, schedules, and compilation of recommendations.
- Assist with the annual Work Plan, program development, and institutional planning.
- Prepare and edit scientific summaries, publications, and website content, and communicate findings to scientific and public audiences.
- Provide scientific and technical support to the Executive Director and staff.

Required Qualifications

- A PhD in marine science, fisheries, ecology, biology, environmental science, or a closely related field; or a master's degree in a related field with substantial professional experience demonstrating comparable expertise in scientific research, review, and program oversight.
- Ability to evaluate scientific methods and findings and translate complex information into clear written recommendations.
- Strong technical writing, editing, organization, and communication skills.
- Demonstrated ability to work independently with minimal supervision, take initiative, exercise sound judgment, and follow through on assignments.
- Ability to review project budgets, track reporting and deliverables, manage competing deadlines, and coordinate effectively with multiple partners.
- Proficiency with spreadsheets, document preparation, and electronic collaboration tools.
- Experience with research or monitoring project management, scientific peer review, and restoration programs.
- Knowledge of Alaska marine and coastal ecosystems, fisheries, and oil spill restoration.
- Experience working with government agencies, Alaska Native Tribes and organizations, multidisciplinary research teams, and scientific advisory bodies.
- Must be an Alaska resident and maintain physical residence in Alaska throughout the contract term.

Contract Details and How to Apply

The selected contractor must maintain a current State of Alaska business license and professional liability and general liability insurance. Costs may be reimbursable, subject to approval and the contract's reimbursement terms.

Anticipated hours or level of effort: Generally, 20–30 hours per week; there may be some periods when no work is required. Workload may increase to approximately 40 hours per week during meeting seasons. Total hours will not exceed 1,560 per 12-month contract period, equivalent to 0.75 full-time effort based on a 40-hour workweek. Workload and scheduling will be coordinated with the Executive Director.

Work location and availability: The contractor will work remotely and provide their own workspace; no office will be provided. A State of Alaska laptop will be issued. Availability for meetings and coordination during Alaska business hours is required, with scheduling coordinated with the Executive Director.

Travel: Meeting-related travel is anticipated during biennial review years and full Council meeting years. Approved travel expenses will be reimbursed by the State of Alaska in accordance with the executed contract's travel and reimbursement terms.

Contract term and start date: Anticipated start date is **February 1, 2027**. Continuation of the contract will be reaffirmed annually based on performance and subject to available funding. The Council is expected to end its program by March 1, 2034.

Compensation: Anticipated annual contract range of \$85,000–\$100,000 for up to 1,560 hours, commensurate with experience and subject to available funding and final contract terms. No employee benefits are provided. Approved travel expenses will be reimbursed in accordance with the contract.

Submit a cover letter, résumé or CV, a relevant scientific writing sample, and contact information for three professional references to shiway.wang@alaska.gov by **5:00pm, Tuesday, October 27, 2026**.