



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

---

***\*Detailed instructions for each section below are given in Section II. Quarterly Project Reports in the Reporting Policy on the website, <https://evostc.state.ak.us/policies-procedures/reporting-procedures/>***

**Project Number:** 25220608

**Project Title:** Port Graham Habitat Enhancement Project

**Principal Investigator(s):**

Jon E. Shepherd - Port Graham Corporation (PGC)

Kyle Graham - U.S. Fish and Wildlife Service (USFWS)

Nathan Lojewski - Chugachmiut

Patrick Norman - Native Village of Port Graham (PGVC)

**Reporting Periods and Due Dates:**

<i>Reporting Period</i>	<i>Due Date</i>
February, March, April	June 1
May, June, July	September 1
August, September, October	December 1
November, December, January	March 1

**Submission Date:** May 29th, 2025.

**Project Website:** NA

Please check all the boxes that apply to the current reporting period.

☒ **Project progress is on schedule.**

☐ **Project progress is delayed**

☐ **Budget reallocation request.**

☒ **Personnel changes.**

US Fish and Wildlife Service employee Marguerite Tibbles is no longer working on this project. Trent Liebich, Kyle Graham, and Joseph Lyon are the US Fish and Wildlife Service Employees



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

---

currently involved in this project with additional technical support from Kirsten Valentine and Franklin Dekker.

---



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

---

**1. Summary of Work Performed:**

Work conducted in Q1 2025 (February to March 2025) was a continuation of efforts in the previous quarter with advances made in project coordination, preconstruction coordination, and future project prioritization. Groundwork in Port Graham was suspended over the winter months. The Port Graham Corporation and USFWS Habitat Restoration team met multiple times throughout Q1 to continue the discussion on data needs, data sharing, project coordination, and prioritization. USFWS met with PGC project staff at least once per month during Q1, with email and phone correspondence in-between meetings. PGC and USFWS staff discussed future project site prioritization, construction, and support needs and overall project progress. Significant progress was made towards planning for the 2025 and 2026 construction seasons, including determining details such as equipment needs, culvert ordering, dewatering plans and pump needs, and construction oversight needs and schedules. On site visits with engineering consultants, USFWS, and PGC are tentatively scheduled for August 2026 including the final inspection of the repaired crossing near Windy Bay.



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

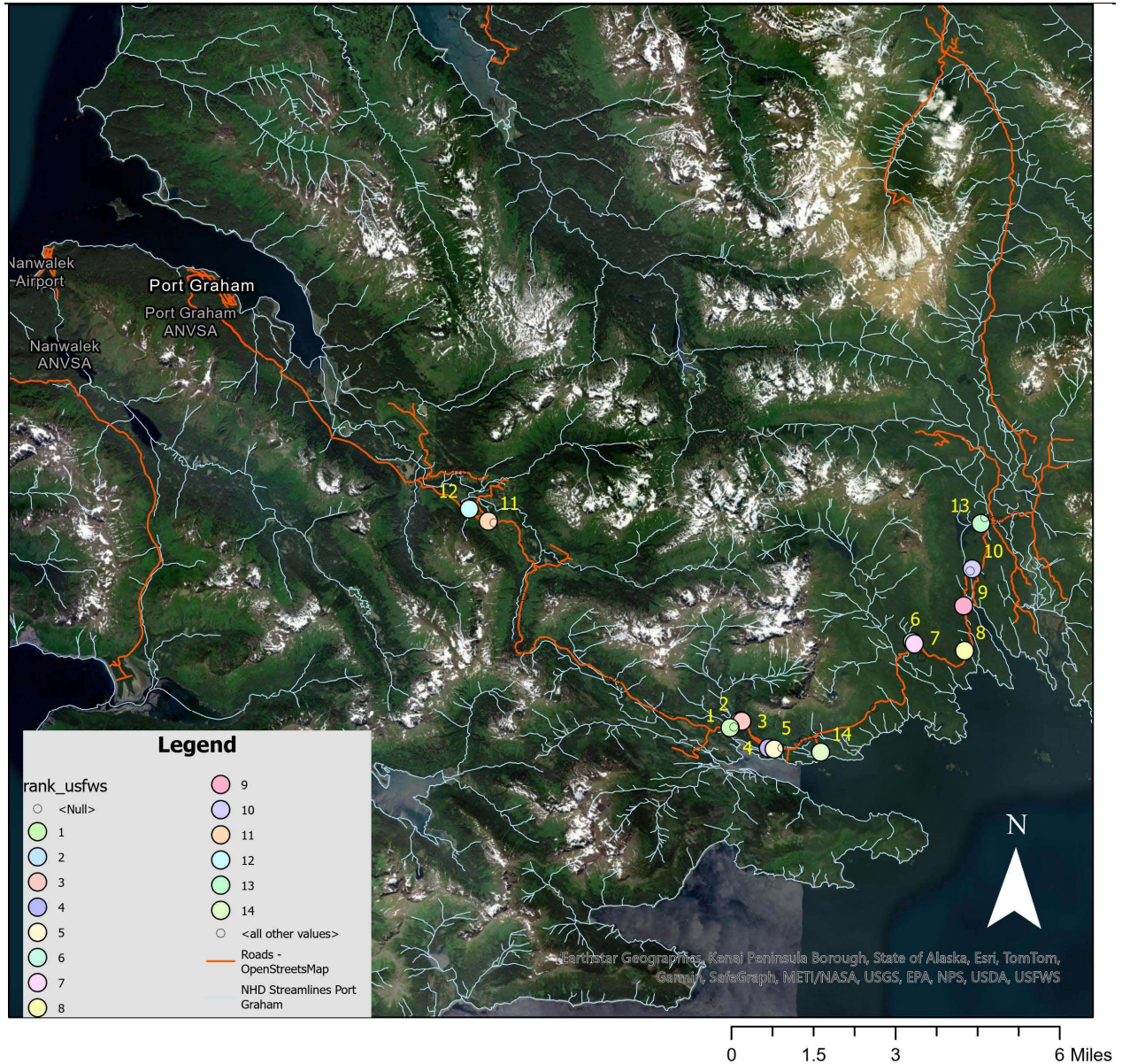


Figure 1. Map of stream crossings ranked by priority for design and construction as of August 2024.



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

The following bulleted list and table outline the plan and progress to-date and FY25 Q1 in detail.

*Table 1. Tasks and deliverables.*

<b>Task</b>	<b>Deliverables FY25</b>	<b>Progress Through Q1 2025</b>	<b>Expected completion dates</b>
Coordinate partner planning meetings	<ul style="list-style-type: none"><li>• Monthly meeting minutes</li><li>• Two community meetings</li><li>• Operational partnership with USFWS</li></ul>	<ul style="list-style-type: none"><li>• Monthly meetings between USFWS and PGC completed and ongoing</li><li>• Windy Bay Crossing was completed by PGC, USFWS, and HDR and pending final inspection in August.</li><li>• Site prioritization efforts between PGC, USFWS, and eTerra.</li><li>• PG, PGC community meeting with USFWS planned for March 2025.</li></ul>	All project years, ongoing
Project management	<ul style="list-style-type: none"><li>• Logistical coordination between project partners</li><li>• Hire USFWS project manager and assign existing task roles.</li></ul>	<ul style="list-style-type: none"><li>• Open and frequent communication maintained between USFWS and PGC project officers.</li><li>• Lead Project Biologist hired by USFWS in October 2023 departed in April 2025</li><li>• USFWS Project Staff attended required trainings (e.g., contract management and financial assistance) through April 2024.</li></ul>	All project years, ongoing





**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

Task	Deliverables FY25	Progress Through Q1 2025	Expected completion dates
Road Assessment	<ul style="list-style-type: none"> <li>Images and maps of road system</li> <li>Updated road condition report</li> <li>Project prioritization plan</li> <li>Site assessment reports on the currently inaccessible Windy and Rocky Bay roads</li> </ul>	<ul style="list-style-type: none"> <li>100% of initial road assessment completed by PGC as of summer 2023.</li> <li>Data shared amongst all project partners, ongoing.</li> <li>PGC has <a href="#">website data portal</a> available and data sharing is active and ongoing.</li> <li>USFWS and PGC discussed site prioritization plan in fall 2023 for future crossing sites. Discussions ongoing through 2024.</li> <li>USFWS initiated development of engineering and design contracts for prioritized project sites in late 2023 and will continue into 2024.</li> </ul>	Ongoing, on track
Clear roads of vegetation and debris – to Windy Bay	<ul style="list-style-type: none"> <li>Access to sites for construction years</li> <li>Access for Native Village of Port Graham community members and project staff and equipment.</li> </ul>	<ul style="list-style-type: none"> <li>100% clearing of vegetation performed by PGC staff as of fall 2023.</li> <li>Clearing of brush along road shoulder and ditches ongoing.</li> <li>Shoulder grading and stabilization ongoing.</li> </ul>	Brush clearing completed on main road between Port Graham and Rocky Bay
Stream crossing replacement or removal	<ul style="list-style-type: none"> <li>Project site prioritization list</li> <li>Identify, survey, and design project sites.</li> <li>Future funding proposals</li> </ul>	<ul style="list-style-type: none"> <li>7 sites surveyed.</li> <li>1 site at 100%, 6 sites at 35% design</li> <li>1 stream crossing replacement completed during the FY24 season.</li> <li>Additional design work on 4 of 6 remaining sites underway.</li> <li>Initial discussions with NRCS for application for EQUIP Program funding.</li> <li>NOAA proposal to fund 4 crossing replacements has been submitted.</li> </ul>	All project years, ongoing



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

---

**2. Abstract:**

Work conducted in Q1 2025 (February to April 2025) was a continuation of efforts in the previous quarter with advances made in project coordination and future project prioritization. The PGC and USFWS met at least monthly, if not more often. Construction equipment was brought back to Port Graham and winterized. We are working with consultants, WJA and HDR, on the finalization of 4 more designs for construction. We have worked to submit a proposal for NOAA funding leveraging this project and funding. Together, we are working on plans for FY25 and FY26, preparing amendment 3 documents, and planning additional prioritization work.

**3. Coordination and Collaboration:**

In FY24, the USFWS, PGC, the Native Village of Port Graham (NVPG), Natural Resource Conservation Service (NRCS), and the Homer Soil and Water Conservation District (HSWCD) worked together to achieve fieldwork objectives, select priority stream crossings, and develop plans for the 2025 field season. In Q1 2025, project partners continued to work together to execute the plans made, achieve project goals and objectives, and begin planning for FY25 and FY26 work.

PGC and USFWS project managers met monthly through Q1 to discuss project progress, next steps, and project needs. Additionally, coordination meetings with A/E firms, WJA and HDR, are occurring as needed to keep additional design work on track. The PGC annual shareholder meeting was rescheduled for March 2025.

The partnership is strategically collaborating with NVPG about the ongoing bridge construction replacing three bridges utilizing the Tribal Transportation program with the Federal Highways Program. The partnership is strategically selecting sites and dividing project objectives to avoid duplication and promote strategic fiscal and logistical efficiency.

Port Graham participated in the USFWS annual Habitat Restoration meeting in Anchorage and presented on the history, goals, and successes of the partnership. The perspectives and lessons learned from the Port Graham partnership were shared with all HR staff to facilitate further cooperation with other partners.

**4. Response to EVOSTC Review, Recommendations and Comments:**

No comments currently.

---



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

**Budget:**

*Table 2. Project Budget to-date.*

Budget Category:		Proposed FY 22	Proposed FY 23	Proposed FY 24	Proposed FY 25	Proposed FY 26	5- YR TOTAL PROPOSED	QUARTERLY EXPENDITURES	ACTUAL CUMULATIVE
Personnel		\$ 39,640.00	\$ 39,640.00	\$ 39,640.00	\$ 39,640.00	\$ 39,640.00	\$ 198,200.00	\$ 15,714.47	\$ 77,572.41
Travel		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 15,000.00		\$ 8,088.85
Contractual		\$ 1,791,722.39	\$ 1,333,006.79	\$ 1,333,006.79	\$ 874,291.00	\$ 579,876.00	\$ 5,911,902.97	\$ 1.43	\$ 4,431,017.49
Commodities		\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 2,500.00		\$ 1,147.82
Equipment		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Costs	Rate =	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>		\$ 1,834,862.39	\$ 1,376,146.79	\$ 1,376,146.79	\$ 917,431.00	\$ 623,016.00	\$ 6,127,602.97	\$ 15,715.90	\$ 4,517,826.57
General Administration (9% of subtotal)		\$ 165,137.62	\$ 123,853.21	\$ 123,853.21	\$ 82,568.79	\$ 56,071.44	\$ 551,484.27	\$ -	\$ -
<b>PROJECT TOTAL</b>		\$ 2,000,000.01	\$ 1,500,000.00	\$ 1,500,000.00	\$ 999,999.79	\$ 679,087.44	\$ 6,679,087.24	\$ -	\$ 4,517,826.57
Other Resources (In-Kind Funds)		\$ 450,000.00	\$ 1,767,376.00	\$ 1,767,376.00		\$ -	\$ 3,984,752.00	\$ -	\$ -

The USFWS uses the cooperative agreement process to develop annual budgets, scope of work, and accountability for project objectives and financial management. The “contractual” column represents payments for the current cooperative agreement between the USFWS, PGC, and a contract for A/E to provide construction oversight and engineering support. Detailed reports of spending are included in Appendix 1. Costs incurred were first applied to previous years’ NCE’s before being applied to the FY25 budget.

Expenditures in Q1 of 2025 were composed of personnel salary and contractual obligations. Personnel activities included USFWS personnel attending partner meetings, providing technical assistance, and developing cooperative agreements, amendments, and contracts for FY25 for one staff member.





**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

## **Appendix 1: Detailed FY25 Expenditures To-Date**

*Table 3. Summary of quarterly expenditures for FY24 through Q4.*

Budget Category:	FY25					
	Proposed FY 25	Q1 Expenditure Feb-April	Q2 May-July	Q3 Aug-Oct	Q4 Nov-Jan(2024)	FY25 Total Expense
Personnel	\$ 39,640.00	\$ 15,714.47				\$ 15,714.47
Travel	\$ 3,000.00	\$ -				\$ -
Contractual	\$ 874,291.00	\$ 1.43				\$ 1.43
Commodities	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 1,376,146.79</b>	<b>\$ 15,715.90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,715.90</b>

*Table 4. Itemized list of FY24 expenditures and the quarter reporting occurred. Dates reflect the post date by USFWS Finance.*



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

Fiscal year	Major Object Class	Vendor	CC Vendor Name	Last Name	Posting Date (Per SPL)	Total Obligations
2025	Labor	# : Not assigned	#	#	2/3/2025	(\$3,530.46)
2025	Labor	# : Not assigned	#	#	2/4/2025	\$2,255.76
2025	Labor	# : Not assigned	#	#	2/18/2025	\$2,980.08
2025	Labor	# : Not assigned	#	#	2/26/2025	\$4,470.12
2025	Labor	# : Not assigned	#	#	2/3/2025	(\$1,383.26)
2025	Labor	# : Not assigned	#	#	2/4/2025	\$892.19
2025	Labor	# : Not assigned	#	#	2/18/2025	\$1,178.67
2025	Labor	# : Not assigned	#	#	2/26/2025	\$1,768.03
2025	Travel	# : Not assigned	AGENT FEE 8900879710925	TIBBLES	2/5/2025	\$0.00
2025	Travel	# : Not assigned	#	#	2/5/2025	\$0.00
2025	Labor	# : Not assigned	#	#	2/3/2025	(\$243.48)
2025	Labor	# : Not assigned	#	#	2/4/2025	\$1,055.45
2025	Labor	# : Not assigned	#	#	2/18/2025	\$82.78
2025	Labor	# : Not assigned	#	#	2/26/2025	\$124.17
2025	Labor	# : Not assigned	#	#	2/3/2025	(\$95.40)
2025	Labor	# : Not assigned	#	#	2/4/2025	\$417.45
2025	Labor	# : Not assigned	#	#	2/18/2025	\$32.74
2025	Labor	# : Not assigned	#	#	2/26/2025	\$49.14
2025	Contracts	71378759 : WJA PLLC	#	#	2/5/2025	\$0.00
2025	Agreements	71427950 : THE PORT GRAHAM CORPORATION	#	#	3/6/2025	\$0.00
2025	Labor	# : Not assigned	#	#	3/3/2025	(\$4,470.12)
2025	Labor	# : Not assigned	#	#	3/4/2025	\$745.02
2025	Labor	# : Not assigned	#	#	3/18/2025	\$1,241.70
2025	Labor	# : Not assigned	#	#	3/26/2025	\$1,986.72
2025	Labor	# : Not assigned	#	#	3/3/2025	(\$1,768.03)
2025	Labor	# : Not assigned	#	#	3/4/2025	\$294.66
2025	Labor	# : Not assigned	#	#	3/18/2025	\$491.12
2025	Labor	# : Not assigned	#	#	3/26/2025	\$785.78
2025	Labor	# : Not assigned	#	#	3/3/2025	(\$124.17)
2025	Labor	# : Not assigned	#	#	3/3/2025	(\$49.14)
2025	Contracts	71378759 : WJA PLLC	#	#	3/24/2025	\$0.00
2025	Contracts	71378759 : WJA PLLC	#	#	3/25/2025	\$1.43
2025	Contracts	71378759 : WJA PLLC	#	#	3/27/2025	\$0.00
2025	Contracts	71378759 : WJA PLLC	#	#	3/28/2025	\$0.00
2025	Labor	# : Not assigned	#	#	3/4/2025	\$62.09
2025	Labor	# : Not assigned	#	#	3/4/2025	\$24.54
2025	Labor	# : Not assigned	#	#	4/1/2025	(\$745.02)
2025	Labor	# : Not assigned	#	#	4/15/2025	\$2,483.40
2025	Labor	# : Not assigned	#	#	4/29/2025	\$2,123.32
2025	Labor	# : Not assigned	#	#	4/1/2025	(\$294.66)
2025	Labor	# : Not assigned	#	#	4/15/2025	\$982.24
2025	Labor	# : Not assigned	#	#	4/29/2025	\$839.78
2025	Labor	# : Not assigned	#	#	4/15/2025	\$82.78
2025	Labor	# : Not assigned	#	#	4/29/2025	\$670.52
2025	Labor	# : Not assigned	#	#	4/15/2025	\$32.74
2025	Labor	# : Not assigned	#	#	4/29/2025	\$265.22
						<b>15715.9</b>

Table 5. Summary of cost to date applied to no cost extensions (NCE) of previous fiscal years.

Budget Category:	FY24						FY24 Expenses		Remaining	FY23 Expenses		Remaining	FY24 Expenses		Remaining
	Proposed FY 24	Q1 Expenditure Feb-April	Q2 May-July	Q3 Aug-Oct	Q4 Nov-Jan(2024)	FY24 Total Expense	applied to FY22 NCE		FY22 NCE	applied to FY23		FY23 Funds	applied to FY24		FY24 Funds
Personnel	\$ 39,640.00	\$ 7,193.43	\$ 8,609.33	\$ 25,565.57	\$ 2,088.29	\$ 43,456.62	\$ 21,238.68	\$ -	\$ 22,217.94	\$ 17,422.06	\$ -	\$ 39,640.00	\$ -	\$ -	\$ 39,640.00
Travel	\$ 3,000.00	\$ -	\$ 2,965.48	\$ 302.50	\$ -	\$ 3,267.98	\$ 50.65	\$ -	\$ 1,128.48	\$ -	\$ 2,088.85	\$ 911.15	\$ -	\$ -	\$ 911.15
Contractual	\$ 1,333,006.79	\$ 1,333,006.79	\$ 92,232.62	\$ 233,923.15	\$ (618.53)	\$ 1,658,544.03	\$ 192,103.60	\$ -	\$ 160,153.55	\$ -	\$ 1,306,286.88	\$ 26,719.91	\$ -	\$ -	\$ 26,719.91
Commodities	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 352.18	\$ -	\$ -	\$ 352.18
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Indirect Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>SUBTOTAL</b>	<b>\$ 1,376,146.79</b>	<b>\$ 1,340,200.22</b>	<b>\$ 103,807.43</b>	<b>\$ 259,791.22</b>	<b>\$ 1,469.76</b>	<b>\$ 1,705,268.63</b>	<b>\$ 213,392.93</b>	<b>\$ -</b>	<b>\$ 183,499.97</b>	<b>\$ 17,422.06</b>	<b>\$ 1,308,375.73</b>	<b>\$ 67,623.24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 67,623.24</b>