



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

**Detailed instructions for each section below are given in Section II. Quarterly Project Reports in the Reporting Policy on the website, <https://evostc.state.ak.us/policies-procedures/reporting-procedures/>*

Project Number: 22220505

Project Title: Chugach Region Archaeological Repository

Principal Investigator(s): Monica Garcia-Itchoak, Executive Director

Reporting Periods and Due Dates:

<i>Reporting Period</i>	<i>Due Date</i>
February, March, April	June 1
May, June, July	September 1
August, September, October	December 1
November, December, January	March 1

Submission Date: June 1, September 1, December 1, or **March 1**

Project Website: <https://www.chugachmuseum.com/>

Please check all the boxes that apply to the current reporting period.

☒ **Project progress is on schedule.**

The project is moving forward as planned. Site preparations will occur in early spring to determine the placement of the museum foundation. KPB Architects continues to scope out the museum sf, which is now likely estimated to be about 6,500 sf, depending on additional philanthropic funding efforts. Interviews are being conducted for the collection manager and the deputy director positions, with potential start dates by mid-May 2025. Extra staff positions, such as education and public program development, will be hired as needed. In addition, Jim Pepper Henry with JPH & Associates has been brought in as a business development consultant to help guide long-term financial and operational sustainability, especially given the uncertainty of Federal funding with IMLS, NEH, and NEA – all of which typically support museums. Storyline Studios out of Seattle has been identified as leading the exhibition development and design. Several outreach engagement conversations will occur this summer, with facilitated conversations with all seven regional communities and participation in visitor's day at Nuuciq Spirit Camp in July.

☐ **Project progress is delayed.**



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☐ **Budget reallocation request for this reporting period.**

☐ **Personnel changes.**

1. Summary of Work Performed:

In November 2024, the CHF continued to support the museum's operational and administrative efforts until the new hire started in January 2025. Lauren Johnson concluded the ED search with the committee and arranged for a new hire with HR. The museum building's design was developed in response to a proposal request, with Avanti Development and KPB Architects creating the initial floor plans for consideration. Ongoing plans continue to build.

In December 2024, Operating updates include website development, internal archival system and document transfer, domain name management, future staff network development, workplace setup, and forecasting technology needs. The museum became a member of the Alliance of Museums and the Museums Alaska Association. During the December board meeting, the new ED, Monica Garcia-Itchoak, was invited to attend, and introductions to the full board and larger CAC team were made.

Monica Garcia-Itchoak, the new ED, started in January 2025, and several onboarding, introduction, and operational training tasks were completed to ensure the successful performance of immediately assigned duties. Baird Consulting handed off several project updates, ending their contract on Jan 30. Garcia-Itchoak presented museum updates at the Annual Chugach Regional Summit on Jan 31, distributed the community engagement survey, and highlighted the newly launched website.

2. Abstract:

Since the new Executive Director was hired on January 6, 2025, onboarding continued with support from Lauren Johnson, President & CEO, and Micah Ladd of the Chugach Heritage Foundation. The 90-day onboarding plan transitioned at the end of March (Q1).

3. Coordination and Collaboration:

- Closed out the contracts with Frontier Solutions (Consulting) and Baird Consultants.



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- The Chugach Museum continues to receive wrap-around support services through CAC IT, HR, Legal, Finance, CHF, and CNT.
- Avanti Development, Project Coordination, and KPB Architects continue to work on the museum's design and development.
- New contracts to support the core development of the museum are JPH & Associates and Storyline Studios Exhibition Design.

4. Response to EVOSTC Review, Recommendations and Comments:

PAC Comments

Date: October 2024

There was no discussion or questions, and Whissel introduced a motion to proceed with no concerns. Borer seconded, and there was no opposition. The motion passed unanimously.

5. Budget:

Several operational training tasks were completed to perform the assigned duties.

Several operational training tasks were s	Proposed FY 22	Proposed FY 23	Proposed FY 24	Proposed FY 25	Proposed FY 26	5- YR TOTAL PROPOSED	QUARTERLY EXPENSES	ACTUAL CUMULATIVE
Personnel	\$132,000	\$132,000	\$385,560	\$403,200	\$112,800	\$1,165,560	\$6,060.98	\$107,414.18
Travel	\$14,475	\$14,475	\$12,975	\$11,475	\$5,475	\$58,875		\$0.00
Contractual	\$562,500	\$1,620,000	\$1,575,000	\$15,000	\$7,500	\$3,780,000	\$69,253.26	\$245,713.26
Commodities	\$300,000	\$700,000	\$0	\$0	\$0	\$1,000,000		\$0.00
Equipment	\$36,000	\$10,000	\$30,000	\$0	\$0	\$76,000		\$0.00
SUBTOTAL	\$1,044,975	\$2,476,475	\$2,003,535	\$429,675	\$125,775	\$6,080,435	\$75,314.24	\$353,127.44
General Administration (9% of subtotal)	\$94,048	\$222,883	\$180,318	\$38,671	\$11,320	\$547,239	\$6,778	N/A
PROJECT TOTAL	\$1,139,023	\$2,699,358	\$2,183,853	\$468,346	\$137,095	\$6,627,674	\$82,093	\$353,127
In-Kind Contributions (Land, Office Space, Labor, Design)	\$2,200,000	\$300,000	\$300,000	\$250,000	\$250,000	\$3,300,000		