



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

****Detailed instructions for each section below are given in Section II. Quarterly Project Reports in the Reporting Policy on the website, <https://evostc.state.ak.us/policies-procedures/reporting-procedures/>***

Project Number: 24220608

Project Title: Port Graham Habitat Enhancement Project

Principal Investigator(s):

Jon E. Shepherd - Port Graham Corporation (PGC)

Kyle Graham - U.S. Fish and Wildlife Service (USFWS)

Nathan Lojewski - Chugachmiut

Patrick Norman - Native Village of Port Graham (PGVC)

Reporting Periods and Due Dates:

| <i>Reporting Period</i> | <i>Due Date</i> |
|-----------------------------|-----------------|
| February, March, April | June 1 |
| May, June, July | September 1 |
| August, September, October | December 1 |
| November, December, January | March 1 |

Submission Date: December 10 (turned in late with prior permission).

Project Website: NA

Please check all the boxes that apply to the current reporting period.

Project progress is on schedule.

Project progress is delayed

Budget reallocation request.

Personnel changes.

N/A all principal investigators remain actively involved in project planning and implementation.



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

1. Summary of Work Performed:

Work conducted in Q3 of 2024 (August through October) consisted of construction on the Windy Bay culvert replacement project, additional clearing of the main road, prioritization work, and partner coordination.

The U.S. Fish and Wildlife Service (USFWS) project staff had weekly construction meetings with the Port Graham Corporation (PGC) and A/E consultant, HDR. These meetings primarily focused on logistics and progress reports for Windy Bay culvert replacement construction that started on July 22, 2024. Multiple onsite agency visits occurred in Q3. In August and September 2024, USFWS project staff conducted five construction oversight trips for the Windy Bay culvert replacement project to assist PGC crew members and support contracted oversight provided by HDR. The Windy Bay culvert replacement project was successfully completed in October (Figure 1). The project took longer than expected to complete due to several extreme rain events, illness and funerals for the local crew and community, and the difficulty with sourcing materials in the area. Despite these challenges, the PGC crew did a fantastic job completing the project according to design plans and all partners; PGC, USFWS, and HDR; are extremely happy with the final product.

There was significant coordination with the Native Village of Port Graham (NVPG) during the summer, as they were working under the Tribal Transportation Program to replace three bridges along the road in between the village of Port Graham and Windy Bay. This included several meetings with the foreman of the NVPG crew in Port Graham, as well as almost daily communications in the field.

The USFWS met with the Alaska Department of Fish and Game (ADF&G) onsite in Port Graham to perform additional fishing and prioritization efforts in August. During this trip, over 15 additional locations were fished using minnow traps and electrofishing to assess fish presence and to work on updating and extending the Anadromous Waters Catalog. We were able to nominate several additional new streams as well as extend or add species and life stages to the AWC due to this effort. This was also helpful for the prioritization task under this grant- understanding species distributions and habitat use is helping the USFWS to prioritize future culvert replacement work (Figure 2).

Throughout the summer, as severe weather events occurred the PGC crew would survey the road and conduct repairs as needed. Once the culvert replacement project was complete, additional road clearing and ditching recommenced in Q3 until snow hit the ground in mid-October.

Additional offsite tasks included presenting to the EVOSTC PAC in October, discussing progress on this project to date. Finally, additional work funded by the USFWS Bipartisan infrastructure Law funding for fish passage work began in Q3. This funding was secured by leveraging the work already under way in Port Graham through this EVOSTC award.

Continued FY 2024 activities for Q4 include continued coordination efforts and planning between partners for 2025. PGC and USFWS will begin working on budgets and plans for FY25 and go back to having monthly check in calls for coordination. In addition, we will work on preparing all the end of year reports to be submitted on time.



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form



Figure 1. A before and after comparison photo of the Windy Bay culvert replacement project.



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

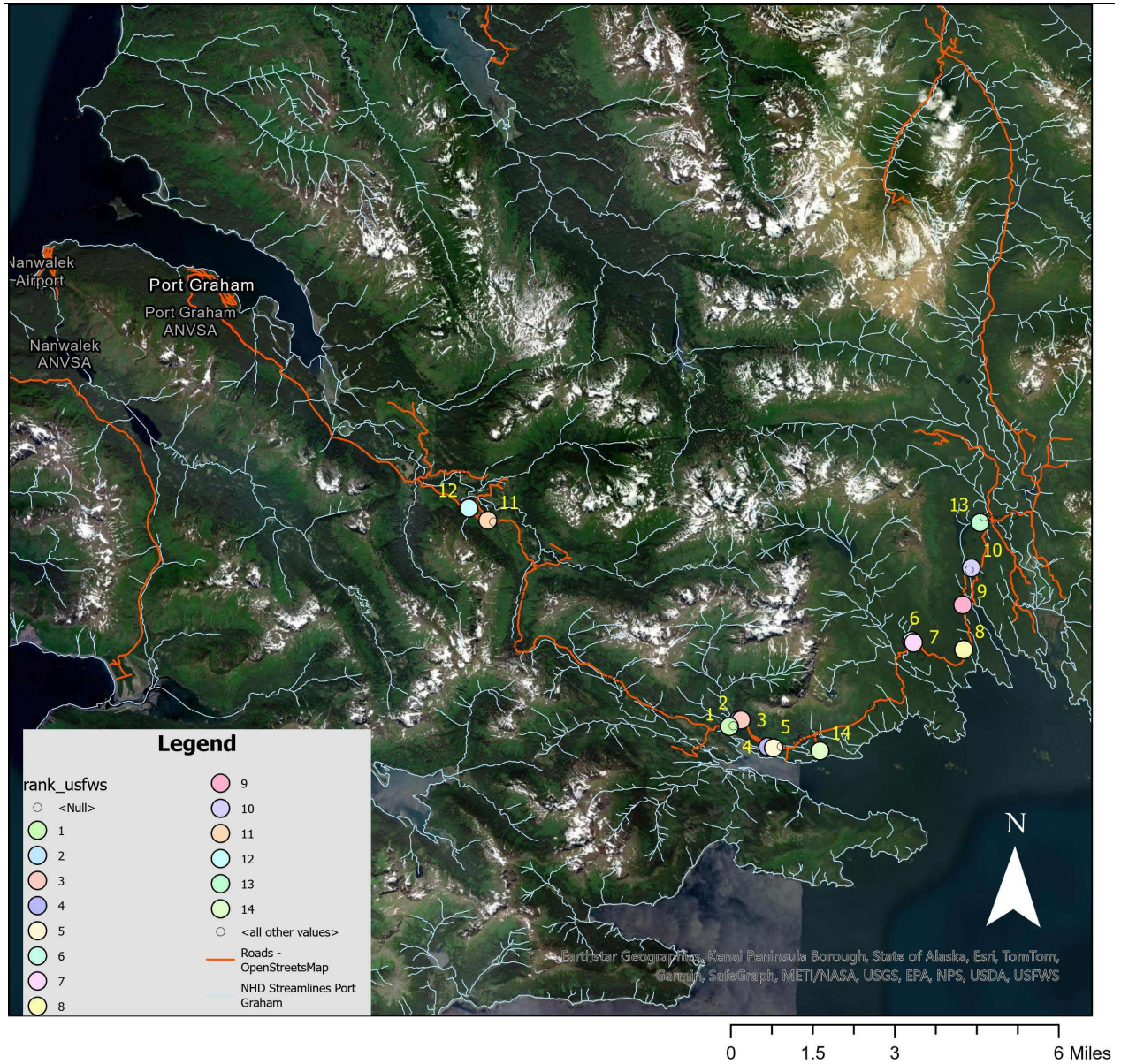


Figure 2. Map of culverts ranked by priority for design and construction as of August 2024.



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

The following bulleted list and table outline the plan and progress to-date and FY24 Q3 in detail.

Scope of work for year (2) of the project as outlined in statement of work (Amendment 1):

1. Communications
 - a. Continue an operational partnership with Port Graham, USFWS, and partners.
 - b. Continue communications with Port Graham.
 - i. Discussions with staff from the Port Graham Village Tribal Council.
 - ii. Public meetings as needed in Port Graham, Alaska.
2. Clear roads of vegetation and debris.
 - a. Complete brush clearing, shoulder stabilization, and road assessment.
 - b. Scoping and prioritization work for engineering assessment.
3. Perform temporary road maintenance as needed to support clearing roads.
4. Oversee the survey and design stream crossings and develop a prioritization plan.
5. Repair, replace, or remove two stream crossings (note – activity moved to 2024).

Table 1. Tasks and deliverables.

| Task | Deliverables FY24 | Progress Through Q3 2024 | Expected completion dates |
|--------------------------------------|--|---|----------------------------------|
| Coordinate partner planning meetings | <ul style="list-style-type: none"> • Monthly meeting minutes • Two community meetings • Operational partnership with USFWS | <ul style="list-style-type: none"> • Monthly meetings between USFWS and PGC completed and ongoing • Final comments provided by USFWS to HDR on Windy Bay Stream Crossing design. Construction planned for 2024. • Comments provided by USFWS for permits for 2024 Windy Bay construction. • Site prioritization efforts between PGC, USFWS, and eTerra. • PG, PGC community meeting with USFWS planned for January 2025. | All project years, ongoing |
| Project management | <ul style="list-style-type: none"> • Logistical coordination between project partners • Hire USFWS project manager and assign existing task roles. | <ul style="list-style-type: none"> • Open and frequent communication maintained between USFWS and PGC project officers. • Lead Project Biologist hired by USFWS in October 2023. • USFWS Project Staff attended required trainings (e.g., contract management and financial assistance) through April 2024. | All project years, ongoing |



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

| Task | Deliverables FY24 | Progress Through Q3 2024 | Expected completion dates |
|---|---|---|---|
| Road Assessment | <ul style="list-style-type: none"> • Images and maps of road system • Updated road condition report • Project prioritization plan • Site assessment reports on the currently inaccessible Windy and Rocky Bay roads | <ul style="list-style-type: none"> • 100% of initial road assessment completed by PGC as of summer 2023. • Data shared amongst all project partners, ongoing. • PGC has website data portal available and data sharing is active and ongoing. • USFWS and PGC discussed site prioritization plan in fall 2023 for future crossing sites. Discussions ongoing through 2024. • USFWS initiated development of engineering and design contracts for prioritized project sites in late 2023 and will continue into 2024. | Ongoing, on track |
| Clear roads of vegetation and debris – to Windy Bay | <ul style="list-style-type: none"> • Access to sites for construction years • Access for Native Village of Port Graham community members and project staff and equipment. | <ul style="list-style-type: none"> • 100% clearing of vegetation performed by PGC staff as of fall 2023. • Clearing of brush along road shoulder and ditches ongoing. • Shoulder grading and stabilization ongoing. | Brush clearing completed on main road between Port Graham and Rocky Bay |
| Culvert replacement or removal for fish passage | <ul style="list-style-type: none"> • Project site prioritization list • Identify, survey, and design project sites. • Future funding proposals | <ul style="list-style-type: none"> • 7 sites surveyed. • 1 site at 100%, 6 sites at 35% design • 1 culvert replacement completed during the FY24 season. • Additional design work on remaining sites planned, and contracting process initiated by USFWS. • Initial discussions with NRCS for application for EQUIP Program funding. | All project years, ongoing |



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

2. Abstract:

Work conducted in Q3 2024 (August to October 2024) was a continuation of efforts in the previous quarter with advances made in project coordination, construction and coordination, and future project prioritization. The Port Graham Corporation and USFWS Habitat Restoration team met weekly with HDR throughout Q3 to discuss the construction project and progress. PGC continued to work on brushing and ditching the length of the road, as well as minor repairs from severe weather events from the summer. Construction on the Windy Bay culvert replacement began in July 2024 and finished successfully in October 2024. Additional fishing and prioritization work was completed in August in a joint trip with the USFWS and ADF&G.

3. Coordination and Collaboration:

In Q3 of FY24, the USFWS, PGC, the Native Village of Port Graham (NVPG), Natural Resource Conservation Service (NRCS), and the Homer Soil and Water Conservation District (HSWCD) worked together to achieve fieldwork objectives, select priority stream crossings, and develop plans for the 2024 field season. In Q3 2024, all project partners continued to work together to execute the plans made and achieve project goals and objectives.

PGC and USFWS project managers met weekly through Q3 to discuss project progress, next steps, and project needs. Additionally, coordination meetings with A/E firms WJA and HDR, Peterson Consulting Group, and others associated with design work have been occurring as needed to keep construction on track. The PGC annual shareholder meeting was rescheduled for December 2024.

The partnership is intentionally and strategically collaborating with NVPG about the ongoing bridge construction replacing three bridges utilizing the Tribal Transportation program with the Federal Highways Program. The partnership is strategically selecting sites and dividing project objectives to avoid duplication and promote strategic fiscal and logistical efficiency.

4. Response to EVOSTC Review, Recommendations and Comments:

No comments currently.



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

Budget:

Table 2. Project Budget to-date.

| Budget Category: | Proposed FY 22 | Proposed FY 23 | Proposed FY 24 | Proposed FY 25 | Proposed FY 26 | 5- YR TOTAL PROPOSED | QUARTERLY EXPENDETURES | ACTUAL CUMULATIVE |
|---|------------------------|------------------------|------------------------|----------------------|----------------------|-------------------------|---------------------------|------------------------|
| Personnel | \$ 39,640.00 | \$ 39,640.00 | \$ 39,640.00 | \$ 39,640.00 | \$ 39,640.00 | \$ 198,200.00 | \$ 25,565.57 | \$ 59,769.65 |
| Travel | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 15,000.00 | \$ 302.50 | \$ 8,088.85 |
| Contractual | \$ 1,791,722.39 | \$ 1,333,006.79 | \$ 1,333,006.79 | \$ 874,291.00 | \$ 579,876.00 | \$ 5,911,902.97 | \$ 233,923.15 | \$ 4,431,634.59 |
| Commodities | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 2,500.00 | \$ - | \$ 1,147.82 |
| Equipment | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Indirect Costs | Rate = \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| SUBTOTAL | \$ 1,834,862.39 | \$ 1,376,146.79 | \$ 1,376,146.79 | \$ 917,431.00 | \$ 623,016.00 | \$ 6,127,602.97 | \$ 259,791.22 | \$ 4,500,640.91 |
| General Administration (3% of subtotal) | \$ 165,137.62 | \$ 123,853.21 | \$ 123,853.21 | \$ 82,568.79 | \$ 56,071.44 | \$ 551,484.27 | \$ - | \$ - |
| PROJECT TOTAL | \$ 2,000,000.01 | \$ 1,500,000.00 | \$ 1,500,000.00 | \$ 999,999.79 | \$ 679,087.44 | \$ 6,679,087.24 | \$ - | \$ 4,500,640.91 |
| Other Resources (In-Kind Funds) | \$ 450,000.00 | \$ 1,767,376.00 | \$ 1,767,376.00 | \$ - | \$ - | \$ 3,984,752.00 | \$ - | \$ - |

The USFWS uses the cooperative agreement process to develop annual budgets, scope of work, and accountability for project objectives and financial management. The “contractual” column represents payments for the current cooperative agreement between the USFWS, PGC, and a contract for A/E to provide construction oversight and engineering support. Detailed reports of spending are included in Appendix 1. Costs incurred were first applied to previous years’ NCE’s before being applied to the FY24 budget.

Expenditures in Q3 of 2024 were composed of personnel salary, travel, and contractual obligations. Personnel activities included USFWS personnel attending partner meetings, providing technical assistance, construction oversight, and developing cooperative agreements, amendments, and contracts for FY24 for two staff members. Contractual charges consisted of charges from WJA for the contract for work at the Windy Bay project site. Travel funds supported onsite trips to Port Graham by USFWS staff. The first occurred in June 2024 for a preconstruction site visit. The remaining trips occurred throughout the summer through September and were to provide construction oversight and support.

Activities in FY24 will focus on developing contracts for additional culvert design work, culvert construction and support at Windy Bay, and continued partnership building between USFWS, PGC, and partners.



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

Appendix 1: Detailed FY24 Expenditures To-Date

Table 3. Summary of quarterly expenditures for FY24 through Q3.

| Budget Category: | FY24 | | | | | | FY24 Total Expense |
|------------------|------------------------|--------------------------|----------------------|----------------------|------------------|-------------|------------------------|
| | Proposed FY 24 | Q1 Expenditure Feb-April | Q2 May-July | Q3 Aug-Oct | Q4 Nov-Jan(2024) | | |
| Personnel | \$ 39,640.00 | \$ 7,193.43 | \$ 8,609.33 | \$ 25,565.57 | | | \$ 41,368.33 |
| Travel | \$ 3,000.00 | \$ - | \$ 2,965.48 | \$ 302.50 | | | \$ 3,267.98 |
| Contractual | \$ 1,333,006.79 | \$ 1,333,006.79 | \$ 92,232.62 | \$ 233,923.15 | | | \$ 1,659,162.56 |
| Commodities | \$ 500.00 | \$ - | \$ - | | | | \$ - |
| Equipment | \$ - | \$ - | \$ - | | | | \$ - |
| Indirect Costs | \$ - | \$ - | \$ - | | | | \$ - |
| SUBTOTAL | \$ 1,376,146.79 | \$ 1,340,200.22 | \$ 103,807.43 | \$ 259,791.22 | \$ - | \$ - | \$ 1,703,798.87 |

Table 4. Itemized list of FY24 expenditures and the quarter reporting occurred. Dates reflect the post date by USFWS Finance.

| Category | EVOS Fiscal Year | Date | Quarter Reported | Expen | Personnel | FY Expense Applied | Notes |
|-------------|------------------|-----------|------------------|-----------------|-----------|--------------------|--|
| Contractual | 2024 | 5/7/2024 | 1 | \$ 1,333,006.79 | PCG | FY22 and FY23 NCE | Reported as one lump sum payment by USFWS finance personnel. \$192,103.60 applied to FY22 NCE. |
| Personnel | 2023 | Multiple | 1 | \$ 7,193.43 | Multiple | FY22 NCE | Represents multiple payments over the reporting period. All \$7,193.43 applied to FY22 NCE. |
| Travel | 2024 | 6/20/2024 | 2 | \$ 533.38 | Apsens | FY22/23/24 NCE | Applied over multiple NCE and Fiscal Years. |
| Travel | 2024 | 7/9/2024 | 2 | \$ 559.45 | Apsens | FY22/23/24 NCE | *Note lodging fee mislabeled as Contractual in accounting spreadsheet. Applied over multiple NCE and Applied over multiple NCE and Fiscal Years. |
| Travel | 2024 | 6/21/2024 | 2 | \$ 423.50 | Tibbles | FY22/23/24 NCE | Applied over multiple NCE and Fiscal Years. |
| Travel | 2024 | 8/9/2024 | 2 | \$ 302.50 | Tibbles | FY22/23/24 NCE | |
| Travel | 2024 | 7/9/2024 | 2 | \$ 1,146.45 | Tibbles | FY22/23/24 NCE | *Note lodging fee mislabeled as Contractual in accounting spreadsheet. Applied over multiple NCE and Applied over multiple NCE and Fiscal Years. |
| Contractual | 2024 | 7/19/2024 | 2 | \$ 92,232.62 | WJA PLLC | FY22/23/24 NCE | |
| Personnel | 2024 | Multiple | 2 | \$ 8,609.33 | Multiple | FY22 NCE | Applied over FY22 NCE Only. |
| Personnel | 2024 | Multiple | 3 | \$ 25,565.57 | Multiple | FY22/23 NCE | Applied to the FY22, drawing it down to 0. Remaining cost applied to FY23 NCE. |
| Travel | 2024 | 8/7/2024 | 3 | \$ 302.50 | Tibbles | FY22/23/24 NCE | Applied to FY22 and 23 NCE's drawing them down to \$0. Rest of cost applied to FY24 budget. |
| Contractual | 2024 | 9/30/2024 | 3 | \$ 233,923.15 | WJA PLLC | FY24 | Previous contractual charges drew down previous years' NCE's, so this charge applies to the FY24 budget. |

Table 5. Summary of cost to date applied to no cost extensions (NCE) of previous fiscal years.

| Budget Category: | FY24 | | | | | | FY24 Expenses applied to FY22 NCE | | Remaining FY22 NCE | FY23 Expenses applied to FY23 | Remaining FY23 Funds | FY24 Expenses applied to FY24 | Remaining FY24 Funds |
|------------------|------------------------|--------------------------|----------------------|----------------------|------------------|------------------------|-----------------------------------|-------------|----------------------|-------------------------------|------------------------|-------------------------------|----------------------|
| | Proposed FY 24 | Q1 Expenditure Feb-April | Q2 May-July | Q3 Aug-Oct | Q4 Nov-Jan(2024) | FY24 Total Expense | | | | | | | |
| Personnel | \$ 39,640.00 | \$ 7,193.43 | \$ 8,609.33 | \$ 25,565.57 | | \$ 41,368.33 | \$ 21,238.68 | \$ - | \$ 20,129.65 | \$ 19,510.35 | \$ - | \$ 39,640.00 | |
| Travel | \$ 3,000.00 | \$ - | \$ 2,965.48 | \$ 302.50 | | \$ 3,267.98 | \$ 50.65 | \$ - | \$ 1,128.48 | \$ - | \$ 2,088.85 | \$ 911.15 | |
| Contractual | \$ 1,333,006.79 | \$ 1,333,006.79 | \$ 92,232.62 | \$ 233,923.15 | | \$ 1,659,162.56 | \$ 192,103.60 | \$ - | \$ 160,153.55 | \$ - | \$ 1,306,905.41 | \$ 26,101.38 | |
| Commodities | \$ 500.00 | \$ - | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 352.18 | |
| Equipment | \$ - | \$ - | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Indirect Costs | \$ - | \$ - | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| SUBTOTAL | \$ 1,376,146.79 | \$ 1,340,200.22 | \$ 103,807.43 | \$ 259,791.22 | \$ - | \$ 1,703,798.87 | \$ 213,392.93 | \$ - | \$ 181,411.68 | \$ 19,510.35 | \$ 1,308,994.26 | \$ 67,004.71 | |