



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

**Detailed instructions for each section below are given in Section II. Quarterly Project Reports in the Reporting Policy on the website, <https://evostc.state.ak.us/policies-procedures/reporting-procedures/>*

Project Number: 24220505

Project Title: Chugach Region Archaeological Repository

Principal Investigator(s): Lauren Johnson, Chugach Heritage Foundation

Reporting Periods and Due Dates:

<i>Reporting Period</i>	<i>Due Date</i>
February, March, April	June 1
May, June, July	September 1
August, September, October	December 1
November, December, January	March 1

Submission Date: June 1, **September 1**, December 1, or March 1

Project Website: We currently do not have a website for the museum. However, the Foundation’s website is www.chugachheritagefoundation.org.

Please check all the boxes that apply to the current reporting period.

- Project progress is on schedule.**
- Project progress is delayed**
- Budget reallocation request.**
- Personnel changes.**

1. Summary of Work Performed:

In May, a consultant was hired to focus on developing a capital campaign and governance support for the Chugach Museum. Additionally, support was provided for the development of donor recognition and gift acceptance policies, and efforts continued to collect materials for the building design. The team also worked to support the executive search committee.



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In June, the policies drafted in May were refined, and collections policies for the museum were drafted. Content for website pages was also prepared, and images and other resources for the future website were collected. The executive search committee continued to receive support.

In July, efforts were made to create domain names for email addresses to be used by the Chugach Museum team. Collections policies were collected through professional memberships and connections to inform the draft collections policy for the Chugach Museum. Additionally, the team participated in a regional roundtable discussion for the Village in the City project.

2. Abstract: In May- July, the project team supported the collection of materials for the Chugach Museum building plans and website. They also drafted several key policies for collections and donor recognition and supported the executive search committee.

3. Coordination and Collaboration:

- Frontier Solutions (Consultant)
- Biard Consulting LLC. (Consultant)
- CAC IT (Consulting and Advising on Technology Needs)
- CAC HR (Assist with Position Description Development)
- CAC Legal (Legal Document Development and Review)
- Foraker Group (Advising on Service Offerings that Support CHMAR)
- Chugach Heritage Foundation (Project Support)

4. Response to EVOSTC Review, Recommendations and Comments:

5. Budget:

Budget Category:	Proposed FY 22	Proposed FY 23	Proposed FY 24	Proposed FY 25	Proposed FY 26	5- YR TOTAL PROPOSED	QUARTERLY EXPENSES	ACTUAL CUMULATIVE
Personnel	\$132,000	\$132,000	\$385,560	\$403,200	\$112,800	\$1,165,560	\$14,529.87	\$86,115.63
Travel	\$14,475	\$14,475	\$12,975	\$11,475	\$5,475	\$58,875		\$0.00
Contractual	\$562,500	\$1,620,000	\$1,575,000	\$15,000	\$7,500	\$3,780,000	\$39,120.00	\$111,155.00
Commodities	\$300,000	\$700,000	\$0	\$0	\$0	\$1,000,000		\$0.00
Equipment	\$36,000	\$10,000	\$30,000	\$0	\$0	\$76,000		\$0.00
SUBTOTAL	\$1,044,975	\$2,476,475	\$2,003,535	\$429,675	\$125,775	\$6,080,435	\$53,649.87	\$197,270.63
General Administration (9% of subtotal)	\$94,048	\$222,883	\$180,318	\$38,671	\$11,320	\$547,239	\$4,828	N/A
PROJECT TOTAL	\$1,139,023	\$2,699,358	\$2,183,853	\$468,346	\$137,095	\$6,627,674	\$58,478	\$197,271
In-Kind Contributions (Land, Office Space, Labor, Design)	\$2,200,000	\$300,000	\$300,000	\$250,000	\$250,000	\$3,300,000		