



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

**Detailed instructions for each section below are given in Section II. Quarterly Project Reports in the Reporting Policy on the website, <https://evostc.state.ak.us/policies-procedures/reporting-procedures/>*

Project Number: 23220505

Project Title: Chugach Region Archaeological Repository

Principal Investigator(s): Lauren Johnson, Chugach Heritage Foundation

Reporting Periods and Due Dates:

<i>Reporting Period</i>	<i>Due Date</i>
February, March, April	June 1
May, June, July	September 1
August, September, October	December 1
November, December, January	March 1

Submission Date: June 1, September 1, December 1, or **March 1**

Project Website: We currently do not have a website for the museum. However, the Foundation’s website is www.chugachheritagefoundation.org.

Please check all the boxes that apply to the current reporting period.

Project progress is on schedule.

Project is still making progress against the delayed timeline. We plan to break ground in 2024, focus on preparing the site for building in 2025, and in 2026 we plan to open CHMAR.

Project progress is delayed

Budget reallocation request.

Personnel changes.

1. Summary of Work Performed:



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November: In November, the team focused on developing the materials for strategic planning for the CHMAR Board of Directors. This included working with a strategic planning facilitator to develop agendas and supporting materials. Included in the supporting materials was the development of a ten-year budget used to identify where additional funding would be needed to complete the project. The strategic planning session was held on November 7th.

December: Following the strategic planning session, the CHMAR Board of Directors met and approved the strategic planning outcomes and priorities for the future. One of the major outcomes from this was the establishment of an executive search committee. This committee was established to find an executive director for CHMAR. Another approved item from the fourth quarter Board of Directors meeting was the operating name “Chugach Museum”. The project team worked to submit all the required paperwork for a DBA as Chugach Museum. Additionally, work was conducted to identify vendors and begin outreach for assistance with the CHMAR website development.

January: The project team has continued to work on the Executive Search Committee to hire an Executive Director. In addition, the team has begun to meet with vendors and receive timelines on when website cost estimates will be delivered to the team. The project team also attended the EVOSTC PAC meeting, and the EVOSTC Board meeting. The project team also met with EVOSTC staff, the EVOS project point of contact, and DCCED to initiate the process of transferring the grant from CHF to Chugach Museum. This transfer to the Chugach Museum will allow for the public charity to be set up for success. The work scope is unchanged with the grant transfer, and the project team remains the same as well. Lastly, the team has met on a recurring basis with the CAC Communications team to develop branding guidelines and a logo for the Chugach Museum

2. Abstract: During this reporting period the project team worked on the CHMAR website, including outreach to vendors and initial meetings with vendors to assist in developing accurate cost estimates. Work also occurred to prepare for and host the strategic planning session. Outcomes from that session were approved. One of those outcomes was the establishment of an executive search committee. This committee has been working to select an executive director for CHMAR.

3. Coordination and Collaboration:

- Frontier Solutions (Consulting and Advising)
- CAC IT (Consulting and Advising on Technology needs)
- CAC HR (Assist with Position Description development and recruitment efforts)
- CAC Legal (General legal counsel to include policy review/development and governance support)
- Foraker Group (Advising on service offerings that could support CHMAR)



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4. Response to EVOSTC Review, Recommendations and Comments:

5. Budget:

Budget Category:	Proposed FY 22	Proposed FY 23	Proposed FY 24	Proposed FY 25	Proposed FY 26	5- YR TOTAL PROPOSED	QUARTERLY EXPENSES	ACTUAL CUMULATIVE
Personnel	\$132,000	\$324,000	\$385,560	\$403,200	\$112,800	\$1,357,560	\$15,604.57	\$53,430.27
Travel	\$14,475	\$19,725	\$12,975	\$11,475	\$5,475	\$64,125		\$0.00
Contractual	\$562,500	\$1,620,000	\$1,575,000	\$15,000	\$7,500	\$3,780,000	\$12,180.00	\$49,420.00
Commodities	\$300,000	\$700,000	\$0	\$0	\$0	\$1,000,000		\$0.00
Equipment	\$36,000	\$10,000	\$30,000	\$0	\$0	\$76,000		\$0.00
SUBTOTAL	\$1,044,975	\$2,673,725	\$2,003,535	\$429,675	\$125,775	\$6,277,685	\$27,784.57	\$102,850.27
General Administration (9% of subtotal)	\$94,048	\$240,635	\$180,318	\$38,671	\$11,320	\$564,992	\$2,501	N/A
PROJECT TOTAL	\$1,139,023	\$2,914,360	\$2,183,853	\$468,346	\$137,095	\$6,842,677	\$30,285	
In-Kind Contributions (Land, Office Space, Labor, Design)	\$2,200,000	\$300,000	\$300,000	\$250,000	\$250,000	\$3,300,000		