



**Exxon Valdez Oil Spill Trustee Council**  
**General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects**  
**Quarterly Project Reporting Form**

**Project Number:** PWS 4009 Port Valdez – Meals Hill

**Project Title:** Meals Hill Recreational Enhancements

**Principal Investigator(s):** Ellen Kazary, Great Land Trust, Executive Director

**Reporting Periods and Due Dates:**

<i>Reporting Period</i>	<i>Due Date</i>
February, March, April	June 1
May, June, July	September 1
August, September, October	December 1
November, December, January	March 1

**Submission Date:** March 1, 2024

**Project Website:** <http://greatlandtrust.org/projects/meals-hill/>

Please check all the boxes that apply to the current reporting period.

**Project progress is on schedule.**

**Project progress is delayed**

NA

**Budget reallocation request.**

NA

**Personnel changes.**

**1. Summary of Work Performed:**

Great Land Trust was awarded a Cooperative Agreement from the USFWS for the Meals Hill Conservation Project Site Enhancements on February 10, 2020. The award’s performance period was amended to extend from January 1, 2020 through December 31, 2024. The award funds are to be used by GLT for enhancements on the Meals Hill protected property in Valdez as described in the statement of work funded and approved by the *Exxon Valdez* Oil Spill Trustee Council



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(EVOSTC) in Resolution 17-03, which includes overseeing the planning, design, engineering, restoration, construction, and completion of initial enhancements on the property to further compatible public uses for passive recreational activities, such as wildlife viewing, nature walks, education and interpretative uses and other similar uses that do not change the natural character of the property and are consistent with the conservation easement.

\*Please note – support for this project, including staff time, travel, supplies, etc. are paid for out of 23220100 which is reported on separately.

Throughout this reporting period, Great Land Trust (GLT) worked in partnership with the City of Valdez (CoV) and the Architecture and Engineering (A&E) firm selected during the Request for Qualifications (RFQ) process to bring the 65% design engineering plans for the three priority elements (initial site enhancements) of the Meals Hill Master Plan (entrance plaza & main trailhead, multi-use trail from entrance up to and including the Overlook Loop, and a few other amenities & trails) to 95+% (shovel ready) design engineering plans. Numerous emails, calls, and virtual meetings between GLT and the CoV occurred during this reporting period.

CoV has been awarded the ARPA EDA Tourism Grant which CoV is using in conjunction with the remaining EVOS project funding to help leverage those remaining funds to complete the construction of the three priority elements.

Because CoV received the ARPA EDA grant for the construction of additional Meals Hill trails and facilities included in the Meals Hill Master Plan, the construction timeline for this project was extended, initially until fall of 2023, but now into 2024, due to COVID and labor-related issues finding contractors and ordering materials. In the meantime, GLT has been working with CoV to ensure that the EVOS funding is concentrated on the design and procurement of the site enhancement amenities agreed to originally. Those items include the 95+% (shovel ready) design engineering plans, and procurement of site amenities for the entrance plaza and overlook loop, interpretive and wayfinding signage, a rain shelter, and an ADA accessible vault toilet.

The A&E firm completed the 95+% (shovel ready) design engineering plans during this reporting period and is on track to procure site enhancement amenities for the three priority elements by the end of the award's performance period. GLT continues to coordinate with CoV on the procurement process for site enhancement amenities. Because the vault toilet was less expensive than the original quote, CoV was able to purchase revegetation materials and additional site amenities, such as additional interpretive signage, benches, and long-distance viewers, with the final portion of the EVOS funding. GLT staff is also working with the A&E firm to ensure the site's interpretive materials and wayfinding signs include content appropriate to the goals of the EVOS TC.

All site amenities procured by CoV and funded by EVOS will be stored securely in CoV warehouse facilities while awaiting installation during the 2024 construction season. GLT has



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provided CoV with guidelines on how to document the procurement and storage of materials so that we can be assured they are meeting GLT policies and that the amenities will be installed on Meals Hill. We are expecting installation to occur in the summer of 2024.

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**2. Abstract:**

The initial planning process for the property was completed with the adoption of the Meals Hill Master Plan by the Valdez City Council on June 15<sup>th</sup> 2021. The project then moved into the Plan Implementation phase, which initially included drafting a Preliminary Engineering Report to a 35% design level for three key elements of the Plan required to move to the shovel ready design phase. The City of Valdez is using additional grants from a separate funding strategy to help leverage the EVOS funds for construction of the initial site enhancements.

The City of Valdez has awarded the contract for A&E services for the 95+% (shovel ready) design documents. The required 95+% (shovel ready) design documents are complete and the project is on track to complete site enhancement amenity procurement by spring 2023 for construction and installation during the 2024 construction season.

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**3. Coordination and Collaboration:**

Great Land Trust continues to coordinate and collaborate with the City of Valdez, various project contractors, and EVOSTC staff.

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**4. Response to EVOSTC Review, Recommendations and Comments:**

NA

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**5. Budget:**



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<b>Budget Category:</b>	Proposed FY 22	Proposed FY 23	Proposed FY 24	Proposed FY 25	Proposed FY 26	5-YR TOTAL PROPOSED	Quarterly Expenditures	ACTUAL CUMULATIVE
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual	\$818,182	\$0	\$0	\$0	\$0	\$818,182	\$99,485	\$816,185
Commodities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Costs (report rate here)	\$81,818	\$0	\$0	\$0	\$0	\$81,818	\$6,331	\$13,247
<b>SUBTOTAL</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$900,000</b>	<b>\$105,816</b>	<b>\$829,432</b>
General Administration (9% of subtotal)	\$81,000	\$0	\$0	\$0	\$0	\$81,000		N/A
<b>PROJECT TOTAL</b>	<b>\$981,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$981,000</b>		
<b>Other Resources (In-Kind Funds)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

**INSTRUCTIONS:** This summary page provides a five-year overview (FY 22-26) of proposed funding and actual cumulative spending which includes the **non-trustee agency** and **trustee agency worksheets**. **This Summary Page should automatically populate as the formulas reference the cells in the non-trustee agency and trustee agency worksheets. Please make sure the totals given are correct.** The column titled 'Actual Cumulative' will be updated each fiscal year and included in the annual report (include information on the total amount actually spent for all completed years of the project). On the Project Annual Report Form, if any line item exceeds a 10% deviation from the originally-proposed amount; provide detail regarding the reason for the deviation.

**COMMENTS:** Great Land Trust (GLT) was awarded \$900,000 for planning, design, engineering, construction, and completion of initial enhancements on the Meals Hill property under EVOS TC resolution 17-03 through a cooperative agreement with the US Fish & Wildlife Service. The award performance period is January 1, 2020 through December 31, 2024. The funding request was for \$818,181.81 in contractual for the planning, design, engineering, construction, and completion of initial enhancements and up to \$81,818 in indirect over the performance period. The request/award was not broken down into EVOS Fiscal Years. For this financial report, the total requested for each category is listed under 'Proposed FY22' and the 'actual cumulative' includes all expenditures from January 1, 2020 through January 31, 2024.

<b>FY22-26</b>	<b>Meals Hill</b> <b>Project Title: Meals Hill Recreational Enhancements</b> <b>PM(s): Kazary/Great Land Trust</b>	<b>SUMMARY TABLE</b>
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