



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

**Detailed instructions for each section below are given in Section II. Quarterly Project Reports in the Reporting Policy on the website, <https://evostc.state.ak.us/policies-procedures/reporting-procedures/>*

Project Number: 23220503

Project Title: 23220503 Alutiiq Museum & Archaeological Repository Sustainability Project

Principal Investigator(s): April Counciller

Reporting Periods and Due Dates:

<i>Reporting Period</i>	<i>Due Date</i>
February, March, April	June 1
May, June, July	September 1
August, September, October	December 1
November, December, January	March 1

Submission Date: August 31, 2023

Project Website: <https://evostc.state.ak.us/restoration-projects/project-search/22220503-alutiiq-museum-archaeological-repository-sustainability-project/>

Please check all the boxes that apply to the current reporting period.

Project progress is on schedule.

Project progress is delayed

Alutiiq Museum & Archaeological Repository (AMAR) Sustainability Project was originally slated to begin Q1 of FY2022. However, due to final grant agreement signatures executed in August 2022, initial project milestones were delayed. Overall project work was completed with other grant funding during this time. With the grant paperwork officially signed in August 2022, AMAR’s milestones were delayed by at least 6 months from the original EVOSTC proposal. Due to budget expense increases, the museum continues to work with KPB and Cornerstone on budget control via Value Engineering and project phasing in the form of additive add-ons. The Design team has completed 65% drawings, and Cornerstone General Contractors provided a new construction budget based on the 65% drawings. The museum, design team, and contractor have agreed on a new base bid scope of work which falls within the current funding sources. Additive alternatives have been identified; these can be added to the project when new funds are secured. Basement demolition is projected to start in September ’23.



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Budget reallocation request.

The Alutiiq Museum requested a budget reallocation of \$150,000 from project funds to Administration funds. Funds reallocated and effective date of this reallocation is 07/01/2023.

Personnel changes.

The Alutiiq Museum has no personnel changes to report.

1. Summary of Work Performed:

Our collaboration with the design firm is moving forward steadily, with the design drawings reaching 65% completion. Contractor and subcontractor site visits, conducted in coordination with our project staff, occurred prior to the submission of the Design Drawing Estimate by Cornerstone; design drawing estimate provided by Cornerstone. We continue to maintain a strong line of communication through our weekly check-in meetings with both the design team and the General contractor.

Our engagement with stakeholders and the wider community remains a priority. AMAR's Executive Director hosted a presentation and Q&A session to provide the public with insights into the upcoming renovation. Additionally, our internal project staff focused on de-installation plans and schedules. The Alutiiq Museum's gallery and store concluded their last open day to the public on July 12th, marking the initiation of the exhibit de-installation process in preparation for the upcoming construction phase. Exhibits were moved back to the collections room, where they will stay until the new collections room is complete in the basement. The store began preparing to move to our temporary store in the KANA (Kodiak Area Native Association) Marketplace, which is scheduled to open to the public mid-September.

In preparation for the renovation, project staff diligently cleaned out both onsite and offsite storage units. This proactive measure ensures that we are well-prepared to manage museum storage needs throughout the renovation.

Our internal project staff has developed basement inventory storage plans. Regular meetings between the project coordinator and curator of collections have allowed us to stay aligned on project updates and developments.

Additionally, as part of our internal project team's proactive approach, items have already begun to be relocated to their designated temporary storage locations in anticipation of the renovation. Additionally, staff relocated to temporary offices to accommodate museum storage and the construction schedule.



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Multiple interior walkthrough meetings were conducted with our designer. These meetings have allowed us to review finishes and make design adjustments, ensuring a cohesive and well-executed renovation. A significant aspect of our recent activities involved meetings aimed at establishing a comprehensive security and locking system plan throughout the facility. This plan will be pivotal in ensuring the safety and integrity of our collections. Subsequently, our project team collaborated with the design team and subcontractor to discuss and review the door hardware plan for the renovation. Collaboration between the museum and construction teams has resulted in the finalization of storage site utilization plans for the duration of the construction period. Furthermore, our exhibits team has engaged with different vendors to fine-tune exhibit design and outline plans for engraving our donor wall.

Finally, invoices for design services from KPB and preconstruction fees from Cornerstone were processed and paid, reflecting the successful collaboration and progress made during this period.

2. Abstract:

KPB Architects supplied 65% Design Drawings; Cornerstone subsequently provided the design drawing estimate. AMAR, KPB, and Cornerstone continue to meet regularly for project updates and value engineering efforts; additive alternatives have been identified for project phasing.

Additional grant and funding applications underway.

Capital Campaign Committee continues to meet regularly.

AMAR's gallery and store were closed to the public after close of business on July 12th; exhibits de-installed and moved back to our collections room. Store staff prepare to move to our temporary store location at the KANA Marketplace in Q3 2023.

Invoices for both KPB and Cornerstone paid with project funds.

3. Coordination and Collaboration:

Alutiiq Museum & Archaeological Repository continues to collaborate with the Kodiak History Museum and the Kodiak Maritime Museum on developing collections storage solutions for all 3 entities.

Alutiiq Museum & Repository continues to support Chugach Heritage Foundation in their efforts to construct an archaeological repository under their own EVOSTC grant funding. The planned



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CHF museum will become the Alutiiq Museum’s “sister museum,” and we may in the future provide additional contractual support to assist with their foundational documents and staff planning.

4. Response to EVOSTC Review, Recommendations and Comments:

No responses due at this time.

5. Budget:

Budget Category:	Proposed FY 22	Proposed FY 23	Proposed FY 24	Proposed FY 25	Proposed FY 26	5-YR TOTAL PROPOSED	QUARTERLY EXPENDITURES	ACTUAL CUMULATIVE
Personnel	\$31,409	\$32,117	\$32,675	\$0	\$0	\$96,200	\$18,507	\$84,043
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual	\$2,810,717	\$932,462	\$732,951	\$0	\$0	\$4,476,130	\$269,806	\$347,163
Commodities	\$73,635	\$107,330	\$139,995	\$0	\$0	\$320,960	\$0	\$0
Equipment	\$1,365,750	\$605,422	\$474,988	\$0	\$0	\$2,446,160	\$387	\$387
Indirect Costs (report rate here)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$4,281,511	\$1,677,331	\$1,380,609	\$0	\$0	\$7,339,450	\$288,700	\$431,594
General Administration (9% of subtotal)	\$385,336	\$150,960	\$124,255	\$0	\$0	\$660,550	\$25,983	\$38,843.44
PROJECT TOTAL	\$4,666,847	\$1,828,290	\$1,504,863	\$0	\$0	\$8,000,000	\$314,683	\$470,437
Other Resources (In-Kind Funds)	\$1,000,000	\$800,000	\$1,096,453	\$0	\$0	\$2,896,453		