



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

**Detailed instructions for each section below are given in Section II. Quarterly Project Reports in the Reporting Policy on the website, <https://evostc.state.ak.us/policies-procedures/reporting-procedures/>*

Project Number: 22220503

Project Title: 22220503 Alutiiq Museum & Archaeological Repository Sustainability Project

Principal Investigator(s): April Counciller

Reporting Periods and Due Dates:

<i>Reporting Period</i>	<i>Due Date</i>
February, March, April	June 1
May, June, July	September 1
August, September, October	December 1
November, December, January	March 1

Submission Date: December 1, 2022

Project Website: <https://evostc.state.ak.us/restoration-projects/project-search/22220503-alutiiq-museum-archaeological-repository-sustainability-project/>

Please check all the boxes that apply to the current reporting period.

Project progress is on schedule.

Project progress is delayed

Alutiiq Museum & Archaeological Repository (AMAR) Sustainability Project was originally slated to begin Q1 of FY2022. However, due to final grant agreement signatures executed in August 2022, initial project milestones were delayed. Overall project work was completed with other grant funding during this time. With the grant paperwork officially signed in August 2022, AMAR’s milestones are delayed by at least 6 months from the original EVOSTC proposal. In October 2022, the A/E Design RFP and Construction Management/General Contractor RFP was released; AMAR will select winning bids and award contracts for these RFPs in early December 2022.

Budget reallocation request.



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No current budget reallocation request, but Alutiiq Museum will work with our grant administrator at DCRA to request a future budget reallocation for administrative and personnel costs.

Personnel changes.

Alutiiq Museum & Archaeological Repository hired Kristen Ferreira as Renovation Project Coordinator for this project, to support the work of the museum's Executive Director.

1. Summary of Work Performed:

In the months before the project grant paperwork was officially released by our administering agency Alaska Division of Community & Regional Affairs (DCRA), staff worked to get the design plans for the renovation completed to the 35% design level, using other (non-EVOSTC) funding sources. The 35% design was completed in August, around the time of the official grant paperwork signing.

Along with the 35% design was an updated budget, which has increased significantly due to supply chain and overall rural Alaska construction cost inflation. The current full budget for hard and soft costs has risen to over \$19M, and a goal in the coming months will be to work with the design team and general contractor to find cost-reduction strategies that will help allow the project to be completed successfully. The Museum has secured additional funding and is seeking additional grant support, as well as launching a capital campaign to fully fund the project.

Under a grant from the Institute for Museum & Library Services (IMLS) The Alutiiq Museum initiated an exhibit planning project. A local community exhibits advisory committee was formed and the group has worked with ExhibitAK to begin planning the exhibits that will go into the expanded gallery planned in the renovation.

The staff at the Alutiiq Museum prepared and released RFPs and began planning for collections movement and storage during the renovation. AMAR's curator of collections participated in a museum move course. In addition, the curator of collections and members of management also planned packing and logistics for the movement of the Museum's secondary collections storage space (the "rock room"), which is anticipated to take place in Feb/March of 2023.

To assist in the selection of vendors for the Design RFP and CM/GC (Construction Manager/General Contractor) RFP, AMAR created a construction support committee (CSC). The committee is comprised of a board member, AMAR's executive director, and community members with construction experience. The CSC convened for review of the RFPs prior to release, and will serve as the scoring and review committee for proposals.



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Alutiiq Museum posted, interviewed, and hired the position of Renovation Project Coordinator to assist with this project, who began work on October 12th, 2022.

RFPs for design and CM/GC were completed and advertised in October and November, 2022. The RFP newspaper advertisements for design and CMGC were procured between October 25, 2022 – October 27, 2022. The two RFPs were posted to <https://theplansroom.com/> on October 24, 2022.

Advertisements ran in the Kodiak Daily Mirror, Anchorage Daily News, and Fairbanks Daily News-Miner on the following dates: 10/26/2022 (Fairbanks Miner and Anchorage Daily News only), 10/28/2022, 11/04/2022, 11/11/2022, 11/18, 2022.

2. Abstract:

Alutiiq Museum staff initiated the planning process for packing, logistics, and storage of collections during project. The museum curator of collections took a museum collections move course, and an exhibits advisory committee was formed.

Two committees were formed. A Construction Support Committee (CSC) was developed to assist with RFP development and vendor selection, and an Exhibit Advisory Committee will guide planning of the exhibit gallery.

In October 2022, AMAR hired a Renovation Project Coordinator.

Design and CM/GC RFPs were posted to <https://theplansroom.com/> and RFP advertisements were posted in multiple publications.

3. Coordination and Collaboration:

Alutiiq Museum & Archaeological Repository continues to collaborate with the Kodiak History Museum and the Kodiak Maritime Museum on developing collections storage solutions for all 3 entities.

On October 18, members of the Alutiiq Museum renovation project and our counterparts at the Kodiak History Museum convened to discuss further funding opportunities and responsibilities for collections storage space. Further, KHM will be pursuing grants to specifically fund their collections storage room housed in the Alutiiq Museum. Sarah Harrington, Executive Director, is



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the museum’s main point of contact for this collaboration. The Alutiiq Museum intends to continue meeting monthly with both other museums to further the partnership.

Alutiiq Museum issued a Letter of Intent to the City of Kodiak to request an in-kind donation of space in a nearby facility for collections storage and office space for museum employees during the renovation. This possibility is still exploratory, but would be very helpful to the project if it occurs.

Through monthly meetings, Alutiiq Museum & Repository continues to support Chugach Heritage Foundation in their efforts to construct an archaeological repository under their own EVOSTC grant funding. The planned CHF museum will become the Alutiiq Museum’s “sister museum,” and we may in the future provide additional contractual support to assist with their foundational documents and staff planning.

4. Response to EVOSTC Review, Recommendations and Comments:

No responses due at this time.

5. Budget:

Budget Category:	Proposed FY 22	Proposed FY 23	Proposed FY 24	Proposed FY 25	Proposed FY 26	5-YR TOTAL PROPOSED	ACTUAL CUMULATIVE
Personnel	\$31,409	\$32,117	\$32,675	\$0	\$0	\$96,200	\$16,458
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contractual	\$3,728,148	\$1,666,407	\$1,738,871	\$0	\$0	\$7,133,426	\$2,047
Commodities	\$73,635	\$107,330	\$139,995	\$0	\$0	\$320,960	\$0
Equipment	\$1,365,750	\$605,422	\$474,988	\$0	\$0	\$2,446,160	\$0
Indirect Costs (report rate here)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBTOTAL	\$5,198,942	\$2,411,276	\$2,386,529	\$0	\$0	\$9,996,746	\$18,505
General Administration (9% of subtotal)	\$467,905	\$217,015	\$214,788	\$0	\$0	\$899,707	\$1,665.42
PROJECT TOTAL	\$5,666,847	\$2,628,290	\$2,601,316	\$0	\$0	\$10,896,453	\$20,170