



Exxon Valdez Oil Spill Trustee Council
General Restoration, Habitat Enhancement, Habitat Protection, and Facilities Projects
Quarterly Project Reporting Form

**Detailed instructions for each section below are given in Section II. Quarterly Project Reports in the Reporting Policy on the website, <https://evostc.state.ak.us/policies-procedures/reporting-procedures/>*

Project Number: 22220608

Project Title: Port Graham Habitat Enhancement

Principal Investigator(s):

Jon E. Shepherd - Port Graham Corporation (PGC)

Kyle Graham - U.S. Fish and Wildlife Service (USFWS)

Nathan Lojewski - Chugachmiut

Patrick Norman - Native Village of Port Graham (PGVC)

Reporting Periods and Due Dates:

<i>Reporting Period</i>	<i>Due Date</i>
February, March, April	June 1
May, June, July	September 1
August, September, October	December 1
November, December, January	March 1

Submission Date: June 1, September 1, December 1, or March 1

Project Website: NA

Please check all the boxes that apply to the current reporting period.

Project progress is on schedule.

Project progress is delayed

Budget reallocation request.

Personnel changes.

N/A all principal investigators remain actively involved in project planning and implementation.



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1. Summary of Work Performed:

In quarter 2 the Port Graham Subsistence Access and Habitat Restoration team developed working relationships and roles, outlined a project implementation plan for quarters 2-3, and completed the cooperative agreement process with the US Fish and Wildlife Service (USFWS) to access project funds.

Once the scope of work was determined and project partners were coordinated, Port Graham Corporation (PGC) and USFWS planned and began implementing initial site assessments including driving, walking, and flying over the entirety of the road system to complete initial site selections for road clearing and year 2 construction. USFWS expedited an engineering and design contract to in order to complete designs and cost estimates on 6 stream crossings and road washouts fall 2022. Completed designs will provide the project team the ability to plan for construction as soon as possible and navigate the inherent timeline complications of working instream within the permit timelines and project logistics in remote Alaska. The following outline and table outlines the plan and progress for Q2 – Q4 in greater detail.

Scope of work Q 2- Q4:

1. Communications
 - a. Develop an operational partnership
 - b. Continued communications with Port Graham
 - i. Discussions with staff from the Port Graham Village Tribal Council
 - ii. Public meetings as needed in Port Graham, Alaska
2. Clear roads of vegetation and debris
3. Perform temporary road maintenance as needed to support clearing roads.
4. Document road condition and related maintenance issues.
5. Oversee the design of 5 stream crossings and develop a prioritization plan.

Task	Deliverables (FY22) (Q2-Q4)	Progress (Q2)	Expected completion dates
Coordinate partner planning meetings	<ul style="list-style-type: none"> • Monthly meeting minutes • Two community meetings • Operational partnership with USFWS 	-May 2022 all-partners meeting completed -Weekly meetings between USFWS and PGC completed and ongoing - Planning has begun for community meeting in the Native Village of Port Graham in October 2022	All project years, ongoing



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		-Biweekly check-ins with Native Village of Port Graham project partners on road construction priorities	
Project management	<ul style="list-style-type: none"> Logistical coordination between project partners Hire project manager 	<ul style="list-style-type: none"> -Both PGC and USFWS hired and onboarded project managers to collaborate on project planning and implementation -Communication is fluid and ongoing 	All project years, ongoing
Road Assessment	<ul style="list-style-type: none"> Images and maps of road system Updated road condition report Project prioritization plan Site assessment reports on the currently inaccessible Windy and Rocky Bay roads 	<ul style="list-style-type: none"> -PGC flew over the entirety of the road system capturing aerial imagery of road issues and potential construction priorities -USFWS planned a truck and walking survey of the road system to document road issues and stream crossing data -Began prioritizing road issues for design and construction 	Q4
Clear roads of vegetation and debris – to Windy Bay	<ul style="list-style-type: none"> Access to sites for construction years 	<ul style="list-style-type: none"> -Foot survey and engineering survey planned for Q3 -Equipment has been rented and plans in place to begin clearing vegetation from the pass to Windy Bay -Clearing expected to begin September 1st and complete by October 1st 	Q3
Perform temporary road maintenance	<ul style="list-style-type: none"> Access for Native Village of Port Graham community members and project staff and equipment. 	<ul style="list-style-type: none"> -There are three sites between the pass and Windy Bay that will receive some fill and/or lumber to create temporary passage for equipment to clear road of vegetation -Three potential entry points for construction equipment have been identified via the Village of Port Graham, Windy Bay Landing and at Picnic Harbor 	Q3, All project years
Purchase equipment and supplies for	<ul style="list-style-type: none"> Purchase field supplies for laborers and project partners 	<ul style="list-style-type: none"> -Field supplies and equipment purchases and mobilization is ongoing 	All project years as needed



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project implementation	<ul style="list-style-type: none"> • Purchase safety equipment • Purchase camp supplies • Purchase road clearing supplies. 	-Landing for helicopter has been cleared at Rocky Bay Lodge allowing supply dropoff - Bear deterrents delivered to field sites	
Support USFWS in collection of habitat assessment and hydrologic data.	<ul style="list-style-type: none"> • Construction and restoration site prioritization list • Five fish passage culverts designed and ready for construction • Future funding proposals 	-Site prioritization is expected to be completed in Q4 once data is consolidated and all partners and community members have provided input. -Design and engineering contract has been secured and surveyors are scheduled to complete survey and design on 6 sites.	Q3, All project years, ongoing

2. Abstract:

In the second quarter, the Port Graham Subsistence Access and Habitat Restoration partnership onboarded partner project managers, completed scope of work outline, began road and site assessments, completed a cooperative agreement contract process with USFWS, assessed road conditions, began planning for 2022 debris and vegetation clearing, and began developing construction site prioritization selections for 2023.

3. Coordination and Collaboration:

In the second quarter, the USFWS, PGC, the Traditional Native Village of Port Graham (NVPG), Chugachmiut continued to work together to achieve project goals and objectives. The USFWS cooperative agreement process documentation helped outline project objectives for Q2-4 and developed roles and responsibilities for project partners. PGC and USFWS project managers meet on a weekly basis to discuss next steps, updates, share data, and set meetings with additional project partners.

The partnership strategically working with the ongoing road construction the Native Village of Port Graham is managing replacing bridges 3 bridges utilizing the Tribal Transportation funds under the Federal Highways Program. The partnership is strategically selecting sites and dividing up project objectives to avoid duplication and promote strategic fiscal and logistical efficiency.



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4. Response to EVOSTC Review, Recommendations and Comments:

No comments at this time.

5. Budget:

Budget Category:		Proposed FY 22	Proposed FY 23	Proposed FY 24	Proposed FY 25	Proposed FY 26	5- YR TOTAL PROPOSED	ACTUAL CUMULATIVE
Personnel		39,640	39,640	39,640	39,640	39,640	198,200	\$12,523
Travel		3,000	3,000	3,000	3,000	3,000	15,000	\$2,394
Contractual		1,791,722	1,333,007	1,333,007	874,291	579,876	5,911,903	\$728,642
Commodities		500	500	500	500	500	2,500	\$1,018
Equipment		0	0	0	0	0	0	
Indirect Costs	Rate =	0	0	0	0	0	0	
SUBTOTAL		1,834,862	1,376,147	1,376,147	917,431	623,016	6,127,603	\$744,577
General Administration (9% of subtotal)		165,138	123,853	123,853	82,569	56,071	551,484	\$0
PROJECT TOTAL		2,000,000	1,500,000	1,500,000	1,000,000	679,087	6,679,087	\$744,577
Other Resources (In-Kind Funds)		450,000	1,767,376	1,767,376	0	0	3,984,752	

The USFWS utilizes the cooperative agreement process to develop annual budgets, scope of work, and accountability for project objectives and financial management. In Q2, PGC and USFWS worked collaborative to complete the cooperative agreement process on July 15th. In order expedite PGC access to project funds, USFWS approved pre-award costs from May – July 15th to cover coordination and agreement development expenses. Any financial burden acquired from July 15th forward is applied to the approved FY22 obligated funds. At the time of this reporting, the contracts represent obligated funds that have not completed the contracting process. Contracting completion is expected in the early part of Q3 and more detailed financial reporting from all project partners will be available from that point forward.

The “contractual” column represents the cooperative agreement between the USFWS and PGC (\$493,358) and the contract developed for survey and design (\$235,284) for road washouts and stream crossings for Q1-2. Once this cooperative agreement process is completed, USFWS and PGC will have the ability to add more project funds to the contract utilizing the budget approval and amendment process as the scope of work details develop.

The majority of expenditures in Q1-2 have been personnel costs for coordination and travel for site and partner visits by PGC and USFWS personnel. PGC is set to begin clearing vegetation and debris from the road with field work expected to begin in Q3. Sites have been selected for survey and engineer work with surveying and design set to begin in Q3.



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6. Actual costs incurred (Contractual):

The Port Graham Corporation (PGC) has incurred the following costs since the inception of the project:

June 1, 2022 through July 31, 2022

	Proposed FY- 22	Actual Cumulative
Personnel	300,421.06	49,567.50
Travel	48,250.00	24,700.00
Contractual	49,500.00	1,580.00
Commodities	40,450.00	-
Equipment	10,875.00	-
Indirect costs	43,862.11	7,584.75
	493,358.16	83,432.25

Labor: 40% of labor cost incurred we associated with the pre-contract CLIN (June 1, 2022 – July 31, 2022). This budget of \$24,052.86 was exhausted, with PGC incurring, but not charging, additional costs over this budgeted amount when preparing the FY-22 budget, SOW and various forms required. The remaining 60% of labor reported above was incurred after the July 15, 2022 contract start date.

Travel: This line item is comprised primarily of helicopter time with Aero Tech (Seldovia) on July 28, 2022. There were also two round trip charter flights with Alaska Air Taxi to get crew members and gear to the various sites along the road between Port Graham, Alaska and the Rocky Lake Lodge at mile 23. The purpose of the trip was aerial road assessment (video and still imagery).

Contractual: One of the crew members on the July 28, 2022, road assessment trip was a video specialist from PGDC based in Palmer, Alaska. His labor and per diem are in this line item.

Indirect costs: PGC’s approved indirect rate is 10% on all costs excluding equipment rentals. There we no equipment rentals incurred in either June or July of this year.