FY 22-31 *PROGRAM* PROPOSAL

EDUCATION AND OUTREACH

**Proposals requesting FY22 - 31 funding are due to** **shiway.wang@alaska.gov** **and** **linda.kilbourne@alaska.gov** **by March 29, 2021. Please note that the information in your proposal and budget form will be used for funding review.** **Please refer to the Invitation for the specific proposal requirements for each Focus Area. The information requested in this form is in addition to the information requested in each Focus Area and by the Invitation. We may make inquiries regarding the project and proposer(s), including consulting with agencies or other parties. Project proposals may be submitted in response to only one current** [**Invitation (FY 22-31 or FY 22-26)**](https://evostc.state.ak.us/publications/invitations-for-proposals/)**. A project that is submitted under both Invitations may be disqualified from consideration. Please indicate below if your proposal contains confidential information.**

Does this proposal contain confidential information? [ ] Yes [ ] No

Program Number\* and Title

\*Number will be assigned by EVOSTC office if this is a new program.

Text

Primary Investigator(s) and Affiliation(s)

Text

Date Proposal Submitted

Text

Program Abstract (maximum 300 words)

The abstract should provide a brief and concise overview of the overall goals of the program and provide sufficient information for a summary review as this is the text that will be used in the public work plan and may be relied upon by the EVOSTC Public Advisory Committee and other parties.

Text (Please note, this form uses Word Styles which you can find in the Home ribbon. This style is Parag 1: EVOSTC. To apply the appropriate style when copying and pasting text from another document, select the text and then click on Parag 1: EVOSTC in the Style ribbon).

EVOSTC Funding Requested (round to the nearest hundred, must include 9% GA)

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| --- | --- | --- | --- | --- | --- |
| **FY22** | **FY23** | **FY24** | **FY25** | **FY26** | **FY22-26 Total** |
|  |  |  |  |  |  |
| **FY27** | **FY28** | **FY29** | **FY30** | **FY31** | **FY27-31 Total** |
|  |  |  |  |  |  |
| ***FY22-31 Total*** |  |

Non-EVOSTC Funds to be used, (round to the nearest hundred) please include source and amount per source:

|  |  |  |  |  |  |
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| **FY22** | **FY23** | **FY24** | **FY25** | **FY26** | **FY22-26 Total** |
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| **FY27** | **FY28** | **FY29** | **FY30** | **FY31** | **FY27-31 Total** |
|  |  |  |  |  |  |
| ***FY22-31 Total*** |  |

1. EXECUTIVE SUMMARY

Please provide a summary of the program including overall goals and objectives.

Text (Please note, this form uses Word Styles which you can find in the Home ribbon. This style is Parag 2: EVOSTC which is indented to align with the heading numbering. To apply the appropriate style when copying and pasting text from another document, select the text and then click on Parag 2: EVOSTC in the Style ribbon).

1. RELEVANCE TO THE INVITATION

Discuss how the project addresses the overall Program goals and objectives. Describe the results you expect to achieve, the benefits of success as they relate to the Education and Outreach Focus Area, and the potential recipients of these benefits.

Text

1. PROGRAM PERSONNEL

Provide the names of key personnel involved and their role(s) in the program including their roles as they relate to the program and the percentage of their time that will be dedicated to the program. Attach CVs to the end of the proposal. Each CV is limited to **two** consecutively numbered pages and must include the following information:

* A list of professional and academic credentials, mailing address, and other contact information (including e-mail address)
* A list of up to 10 of your most recent publications most closely related to the proposed project and up to five other significant publications. Do not include additional lists of publications, lectures, etc.
* A list of all persons (including their organizational affiliations) in alphabetical order with whom you have collaborated on a project or publication within the last four years. If there have been no collaborators, this should be indicated.

Text

1. PROGRAM ADMINISTRATION

Provide an administrative plan for overall program management including an organizational chart. At a minimum the plan should include a list of what services are covered by your indirect rate (clearly report what this rate is); a schedule for the production and implementation of data and reporting policies which must include a plan for addressing non-compliant PIs and programs; and a listing of any costs and staff time associated with meetings.

Text

1. PROGRAM MANAGEMENT: DESIGN AND IMPLEMENTATION

Describe the plan for the management of projects. At a minimum, the plan should include:

1. Selection and implementation of an internal outreach steering committee

How will members be selected and to what degree will they be involved with the program?

Text

1. Distribution of and addressing program steering committee and EVOSTC work plan comments to the PIs

How will the steering committee and EVOSTC work plan comments be circulated to the PIs? How will you ensure that comments and recommendations will be addressed?

Text

1. Evaluation of project progress and measuring program success

Describe a plan for the evaluation of program projects to ensure that they are meeting their milestones and are still relevant to the goals of the program. Describe a plan that will be used to evaluate and measure the success of the program.

Text

1. PROGRAM DATA MANAGEMENT

If applicable, describe how the program will ensure that data and associated metadata collected by the projects are accurate and provided to the data managers based on the data policy. The data policy must provide a clear timeline for the submission of data and metadata by individual researchers and when the data will be made available to the public (see Section 8). Data collected by researchers employed by any federal agency must comply with Federal Open Data Policy Requirements.

Text

1. COORDINATION AND COLLABORATION
2. With the Alaska SeaLife Center or Prince William Sound Science Center

A preferred requirement for all proposals is to partner with the ASLC, PWSSC, or both Centers. If not collaborating with either of these Centers, please provide information as to the inquiries and efforts extended to ASLC and PWSSC researchers and/or administrators.

Text

1. With the EVOSTC LTRM Program

A requirement for education and outreach projects is the coordination with projects and programs in Focus Areas 1 (Long-term Research and Monitoring Program) and Focus area 2 (Mariculture). Provide a list and clearly describe how this project will coordinate with EVOSTC proposed projects in the LTRM Program. This includes any coordination that has taken or will take place and what form the coordination will take (project guidance, shared field sites or researchers, data and information sharing, etc.).

Text

1. With Proposed EVOSTC Mariculture Focus Area Projects

A requirement for education and outreach projects is the coordination with projects and programs in Focus Areas 1 (Long-term Research and Monitoring Program) and Focus area 2 (Mariculture). Provide a list and clearly describe how this project will coordinate with EVOSTC proposed mariculture projects. This includes any coordination that has taken or will take place and what form the coordination will take (project guidance, shared field sites or researchers, data and information sharing, etc.).

Text

1. With Other EVOSTC-funded Projects (not within any of the Focus Areas)

Indicate how your proposed project may coordinate with and utilize data from the existing projects funded by the EVOSTC that are not part of an EVOSTC-funded program. Anticipated continuing individual projects for FY22 include project numbers 21210128, 21200127, and 21110853. Use the [project search function](https://evostc.state.ak.us/restoration-projects/project-search/hrm-program-modeling-and-stock-assessment-of-pws-herring-20120111-c/) for project details.

Text

1. With Trustee or Management Agencies

Please discuss if there are any areas which may support EVOSTC trust or other agency work or which have received EVOSTC trust or other agency feedback or direction, including the contact name of the agency staff. Please include specific information as to how the subject area may assist EVOSTC trust or other agency work.

If the proposed project requires or includes collaboration with other agencies, organizations, or scientists to accomplish the work, such arrangements should be fully explained, and the names of agency or organization representatives involved in the project should be provided. If your proposal is in conflict with another project or program, note this and explain why.

Text

1. With Native and Local Communities

Provide a detailed plan for local and Alaska Native community involvement in the project. **This is a mandatory requirement for all proposals.**

Text

1. PROGRAM SCHEDULE

Specify when critical program tasks will be completed including field sampling, data management, meetings, and reporting.
C = completed, X = planned or not completed. For multi-year projects, reviewers will use this information in conjunction with project reports to assess whether the project is meeting its objectives and is suitable for continued funding.

Project milestone and task progress by fiscal year and quarter, beginning February 1, 2022. C = completed, X = planned or not completed. Fiscal Year Quarters: 1= Feb. 1-April 30; 2= May 1-July 31; 3= Aug. 1-Oct. 31; 4= Nov. 1-Jan 31. \*Annual review and reporting policy will be discussed at the January 2020 Council meeting. Any changes will be posted on the website.

| **Milestone/Task** | **FY22** | **FY23** | **FY24** | **FY25** | **FY26** |
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| 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| **Milestone** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Task | C | X | X | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Milestone** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Task | C |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Reporting** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| \*Annual reports |  |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| FY work plan  |  |  |  | X |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Final report |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Deliverables** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Monthly podcast |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Educational panels  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Milestone/Task** | **FY27** | **FY28** | **FY29** | **FY30** | **FY31** |
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| 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| **Milestone** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Task |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Milestone** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Task |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Reporting** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| \*Annual reports |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| FY work plan  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Final report |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Deliverables** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Monthly podcast |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Education panels |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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1. Budget
2. Budget Forms (Attach)

Please provide completed budget forms (Excel workbook). Please note that costs associated with international travel for meetings, symposia, or presentations will not be considered for funding. Include a screen shot of the “Summary” worksheet (example below).



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1. Sources of Additional Funding

Fill out the summary table below (should match the table on page 2). Provide a narrative that Identifies non-EVOSTC funds or in-kind contributions used as cost-share for the work in this proposal. List the amount of funds, the source of funds, and the purpose for which the funds will be used. Do not include funds that are not directly and specifically related to the work being proposed in this proposal. Please attach documentation from additional project funding sources which confirms and describes matching funds, including date(s) the matching funds are/will be authorized.

Non-EVOSTC Funds to be used, please include source and amount per source:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FY22** | **FY23** | **FY24** | **FY25** | **FY26** | **FY22-26 Total** |
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| **FY27** | **FY28** | **FY29** | **FY30** | **FY31** | **FY27-31 Total** |
|  |  |  |  |  |  |
| ***FY22-31 Total*** |  |

Text

1. LITERATURE CITED

Provide literature cited in the proposal.

Text (Please note, this form uses Word Styles which you can find in the Home ribbon. This style is LitCit: EVOSTC which is indented to align with the heading numbering and includes a hanging indentation. To apply the appropriate style when copying and pasting text from another document, select the text and then click on LitCit: EVOSTC in the Style ribbon).

1. SUGGESTED REVIEWERS (for new program proposals only)

Please identify person(s) not associated with individuals or institutions submitting this proposal, but with sufficient expertise and credentials to review the proposal in an unbiased and objective manner. Full contact information is required for a minimum of 5 people. These individuals may be asked to conduct a peer review of your proposal. It is suggested that you contact your proposed reviewers to confirm that they are willing to provide a review. Peer review may also be conducted by others not identified here.

Text