

***Alaska Resources Library & Information Services (ARLIS)***

<b><i>Project Number:</i></b>	01550
<b><i>Restoration Category:</i></b>	Public Information, Science Management and Administration
<b><i>Proposer:</i></b>	Restoration Office
<b><i>Lead Trustee Agency:</i></b>	All Trustee Agencies
<b><i>Alaska SeaLife Center:</i></b>	No
<b><i>Duration:</i></b>	Ongoing
<b><i>Cost FY 01:</i></b>	\$129,100
<b><i>Cost FY 02:</i></b>	TBD
<b><i>Geographic Area:</i></b>	All
<b><i>Injured Resource/Service:</i></b>	All

***ABSTRACT***

Project 01550 represents the Trustee Council's contribution to Alaska Resources Library and Information Services (ARLIS). ARLIS serves as a central access point for information generated through the Trustee Council restoration process. In addition, ARLIS acts as the public repository for reports and other materials generated from and related to the cleanup, damage assessment and restoration efforts following the *Exxon Valdez* oil spill (EVOS).

## ***INTRODUCTION***

The budget for Fiscal Year 2001 is consistent with the commitment made on behalf of the Trustee Council when ARLIS was established in 1997. ARLIS is providing services that were previously provided through the Oil Spill Public Information Center (OSPIC). As directed by the Council, the contribution to ARLIS continues to decline. With the exception of Fiscal Year 1994, this activity has historically been funded under the Public Information, Science Management and Administration budget (Project 1100).

In Fiscal Year 2001, the Trustee Council will continue to support one librarian at ARLIS. In addition, the Council continues to contribute funding to support the building lease, subscriptions, and other expenses. Council funding in Fiscal Year 2002 and beyond will be assessed on an annual basis.

## ***NEED FOR THE PROJECT***

Over the years, a vast array of material has been produced as a result of the restoration program. ARLIS provides guidance to the principal investigators regarding preparation of the reports, distributes the reports to individuals and libraries as appropriate, and acts as a repository of all reports and publications generated as a result of the restoration process. ARLIS also supplies the principal investigators with research materials and reference service pertinent to their restoration projects.

ARLIS provides universal access to Alaska natural and cultural resources information. The ARLIS collection contains 150,000 books, including agency publications, technical reports, and masters and doctoral theses, 700 journals, maps and atlases, legal reference materials, federal and state documents, public review documents, administrative records, videotapes, audiotapes, slides, photographs, electronic databases, environmental education kits, and a circulating collection of furs, skulls, and mounted birds. These materials are cataloged in a global bibliographic database making most circulating items accessible to users around the world. The library catalog is available for searching at the ARLIS website at [www.arlis.org](http://www.arlis.org).

Since it was established in October 1997, ARLIS annually receives 21,000 visitors, responds to 12,000 requests for information, performs over 8,000 interlibrary loans and circulates 11,000 books. Approximately 15% of the use of the library is directly related to the *Exxon Valdez* oil spill and the Trustee Council's restoration program. In addition, 15% of the materials borrowed by other libraries from ARLIS are EVOS materials.

### ***A. Statement of the Problem***

The Trustee Council's policies, as specified in the Restoration Plan, include a strong commitment to public information. ARLIS ensures that findings and results of restoration efforts are available to the public, scientists, and agency staff to help

understand the status of injured resources and services and to plan for future restoration.

***B. Rationale/Link to Restoration***

Project 01550 provides essential support to implement the restoration program as directed by the Trustee Council and guided by the *Restoration Plan*.

***C. Location***

ARLIS is located at 3150 C Street, Anchorage, Alaska.

***COMMUNITY INVOLVEMENT AND TRADITIONAL ECOLOGICAL KNOWLEDGE***

Project 01550 supports various aspects of community involvement. This includes public information efforts to assist the general public and spill community residents to learn about the restoration program. ARLIS provides research support to those principal investigators conducting research in the areas of subsistence and traditional ecological knowledge.

***PROJECT DESIGN***

***A. Objectives***

The fundamental objective for ARLIS is to provide research materials to governmental agencies, the general public and spill community residents.

Specific objectives for FY 01 include:

1. Provide access to local, state, national, and international users of restoration program information.

***B. Methods***

Not applicable to this project.

***C. Cooperating Agencies, Contracts and Other Agency Assistance***

ARLIS is a partnership of eight natural and cultural resource libraries and information centers including:

U.S. Fish and Wildlife Service Library  
Alaska State Department of Fish and Game Habitat Library  
U.S. Bureau of Land Management Library  
U.S. Minerals Management Service Library

U.S. National Park Service Library  
U.S. Geological Survey Library  
Arctic Environmental Information and Data Center Library  
*Exxon Valdez* Oil Spill Public Information Center

The University of Alaska Anchorage is also a partner, although its library collection is not a part of ARLIS.

ARLIS shares a library catalog with the Anchorage Municipal Libraries and the University of Alaska Anchorage Consortium Library. The holdings of all partner libraries can be searched from the ARLIS web site by anyone with Internet access.

ARLIS librarians are currently cataloging the CIIMMS (Project /391) collection, which will reside at ARLIS with the resulting database.

### ***SCHEDULE***

The Trustee Council operates on the Federal Fiscal Year (October 1 - September 30).

#### ***A. Measurable Project Tasks for FY 01 (October 1, 2000 - September 30, 2001)***

On-going tasks throughout the fiscal year:

1. Review and approve format of final and annual reports, maintain a list of completed reports, and distribute reports to appropriate libraries. Catalog reports in a global bibliographic database for access throughout the world.
2. Maintain for public review the public record copy of the Trustee Council official record.
3. Maintain for public access a file of peer reviewed journal articles and conference papers resulting from Trustee Council funded research.
4. Provide reference service for oil spill related topics and other information needs to the Trustee Council, Restoration Office staff, science review staff, principal investigators, media, students and faculty, spill area residents, and the general public.
5. Acquire and catalog publications generated by the Trustee Council and other oil spill and restoration related materials deemed appropriate for the collection and necessary to the restoration program.

#### ***B. Milestones and Endpoints***

1. Provide monthly reports to the Restoration Office on the status of the report format review and distribution process.
2. Provide quarterly reports and an annual summary of library usage statistics and staff projects.

***C. Completion Date***

Council funding in Fiscal Year 2002 and beyond will be assessed each year.

***PUBLICATIONS AND REPORTS***

Not applicable to this project.

***NORMAL AGENCY MANAGEMENT***

Funding in Project 01550 is for the sole purpose of supporting restoration program activities and may not be used for other purposes.

***COORDINATION AND INTEGRATION OF RESTORATION EFFORT***

Unless otherwise specified by the Restoration Office, each project funded by the Trustee Council is required to submit an annual report and a final report. As the public repository, all reports are cataloged and housed at ARLIS.

***EXPLANATION OF CHANGES IN CONTINUING PROJECTS***

In October 1997, the Oil Spill Public Information Center (OSPIC) was consolidated with 7 other state and federal agency libraries to create ARLIS. Planning for the consolidation was done by library staff, with the guidance of a Management Advisory Group consisting of participating agency heads, through the U.S. Department of Interior, under the auspices of Vice President Gore's Reinventing Government program. Although ARLIS was established as a cost saving measure in response to federal and state budget cuts, the resulting library provides a vastly more comprehensive collection of Alaska resource information in a single location, served by highly qualified staff specializing in resource related information.

***PROPOSED PRINCIPAL INVESTIGATOR***

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Alaska Resources Library and Information Services (ARLIS)  
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Anchorage, AK 99503  
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***PRINCIPAL INVESTIGATOR***

Carrie Holba holds a masters degree in Library and Information Science. In February 1991, she joined the staff of the Oil Spill Public Information Center, serving as public services librarian and then as director since 1992. Since OSPIC was consolidated with ARLIS in October 1997, Ms. Holba has served as reference service coordinator and a member of the ARLIS library management team, and continues to specialize in EVOS related reference service.

**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

Budget Category:	Authorized FFY 2000	Proposed FFY 2001	PROPOSED FFY 2001 TRUSTEE AGENCIES TOTALS					
			ADEC	ADF&G	ADNR	USFS	DOI	NOAA
			\$0.0	\$86.9	\$0.0	\$0.0	\$42.2	\$0.0
Personnel	\$71.3	\$75.6						
Travel	\$0.0	\$0.0						
Contractual	\$45.0	\$39.4						
Commodities	\$0.0	\$0.0						
Equipment	\$0.0	\$0.0						
			LONG RANGE FUNDING REQUIREMENTS					
Subtotal	\$116.3	\$115.0		Estimated				
General Administration	\$13.8	\$14.1		FFY 2002				
Project Total	\$130.1	\$129.1		TBD				
Full-time Equivalents (FTE)	1.0	1.0						
			Dollar amounts are shown in thousands of dollars.					
Other Resources								
<p>Comments:</p> <p>In Fiscal Year 2001, funding for ARLIS will be considered part of the Fiscal Year 2001 Work Plan.</p>								

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management  
 and Administration - ARLIS  
 Agency: Multiple

FORM 2A  
 SUMMARY

**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

<b>Budget Category:</b>	<b>Authorized FFY 2000</b>	<b>Proposed FFY 2001</b>					
Personnel	\$71.3	\$75.6					
Travel	\$0.0	\$0.0					
Contractual	\$0.0	\$0.0					
Commodities	\$0.0	\$0.0					
Equipment	\$0.0	\$0.0	LONG RANGE FUNDING REQUIREMENTS				
Subtotal	\$71.3	\$75.6		Estimated			
General Administration	\$10.7	\$11.3		FFY 2002			
Project Total	\$82.0	\$86.9		TBD			
Full-time Equivalents (FTE)	1.0	1.0					
Dollar amounts are shown in thousands of dollars.							
Other Resources							
Comments:							

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management  
 and Administration - ARLIS  
 Agency: AK Dept. of Fish and Game

FORM 3A  
 TRUSTEE  
 AGENCY SUMMARY



**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

<b>Personnel Costs:</b>		GS/Range/ Step	Months Budgeted	Monthly Costs	Overtime	Proposed FFY 2001
Name	Position Description					
Holba	Librarian III	19F	12.0	6.3		75.6
		Subtotal	12.0	6.3	0.0	
<b>Personnel Total</b>						<b>\$75.6</b>
<b>Travel Costs:</b>		Ticket Price	Round Trips	Total Days	Daily Per Diem	Proposed FFY 2001
Description						
<b>Travel Total</b>						<b>\$0.0</b>

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management  
 and Administration - ARLIS  
 Agency: AK Dept. of Fish and Game

FORM 3B  
 Personnel  
 & Travel  
 DETAIL

**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

<b>Contractual Costs:</b>		Proposed
Description		FFY 2001
When a non-trustee organization is used, the form 4A is required.		<b>Contractual Total</b>
		\$0.0
<b>Commodities Costs:</b>		Proposed
Description		FFY 2001
		<b>Commodities Total</b>
		\$0.0

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management  
 and Administration - ARLIS  
 Agency: AK Dept. of Fish and Game

FORM 3B  
 Contractual &  
 Commodities  
 DETAIL

**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

<b>New Equipment Purchases:</b>		Number of Units	Unit Price	Proposed FFY 2001
Description				
Replacement equipment should be indicated by placement of an R.			<b>New Equipment Total</b>	\$0.0
<b>Existing Equipment Usage:</b>		Number of Units	Inventory Agency	
Description				

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management and Administration - ARLIS  
 Agency: AK Dept. of Fish and Game

FORM 3B  
 Equipment  
 DETAIL

**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

<b>Budget Category:</b>	Authorized FFY 2000	Proposed FFY 2001					
Personnel	\$0.0	\$0.0					
Travel	\$0.0	\$0.0					
Contractual	\$45.0	\$39.4					
Commodities	\$0.0	\$0.0					
Equipment	\$0.0	\$0.0	LONG RANGE FUNDING REQUIREMENTS				
Subtotal	\$45.0	\$39.4	Estimated FFY 2002				
General Administration	\$3.2	\$2.8	TBD				
Project Total	\$48.2	\$42.2					
Full-time Equivalents (FTE)	0.0	0.0					
Dollar amounts are shown in thousands of dollars.							
Other Resources							
Comments:							

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management  
 and Administration - ARLIS  
 Agency: Dept. of the Interior

FORM 3A  
 TRUSTEE  
 AGENCY SUMMARY

**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

<b>Personnel Costs:</b>		GS/Range/ Step	Months Budgeted	Monthly Costs	Overtime	Proposed FFY 2001
Name	Position Description					
		Subtotal	0.0	0.0	0.0	
<b>Personnel Total</b>						\$0.0
<b>Travel Costs:</b>		Ticket Price	Round Trips	Total Days	Daily Per Diem	Proposed FFY 2001
Description						
<b>Travel Total</b>						\$0.0

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management  
 and Administration - ARLIS  
 Agency: Dept. of the Interior

FORM 3B  
 Personnel  
 & Travel  
 DETAIL

**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

<b>Contractual Costs:</b>		Proposed
Description		FFY 2001
Building Lease (contribution to ARLIS)		19.7
Subscriptions, acquisitions, other expenses (contribution to ARLIS)		19.7
<b>Contractual Total</b>		<b>\$39.4</b>
When a non-trustee organization is used, the form 4A is required.		
<b>Commodities Costs:</b>		Proposed
Description		FFY 2001
<b>Commodities Total</b>		<b>\$0.0</b>

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management  
 and Administration - ARLIS  
 Agency: Dept. of the Interior

FORM 3B  
 Contractual &  
 Commodities  
 DETAIL

**FFY 01 EXXON VALDEZ TRUSTEE COUNCIL PROJECT BUDGET**

October 1, 2000 - September 30, 2001

<b>New Equipment Purchases:</b>		Number of Units	Unit Price	Proposed FFY 2001
Description				
Replacement equipment should be indicated by placement of an R.			<b>New Equipment Total</b>	\$0.0
<b>Existing Equipment Usage:</b>		Number of Units	Inventory Agency	
Description				

**2001**

Project Number: 01550  
 Project Title: Public Information, Science Management and Administration - ARLIS  
 Agency: Dept. of the Interior

FORM 3B  
 Equipment  
 DETAIL