

## GEM PROPOSAL SIGNATURE FORM

**THIS FORM MUST BE SIGNED BY THE PROPOSED PRINCIPAL INVESTIGATOR AND SUBMITTED ALONG WITH THE PROPOSAL.** If the proposal has more than one investigator, this form must be signed by at least one of the investigators, and that investigator will ensure that Trustee Council requirements are followed. Proposals will not be reviewed until this signed form is received by the Trustee Council Office.

By submission of this proposal, I agree to abide by the Trustee Council's data policy (*Trustee Council/GEM Data Policy\**, adopted July 9, 2002) and reporting requirements (*Procedures for the Preparation and Distribution of Reports\*\**, adopted July 9, 2002).

**PROJECT TITLE:**                    Alaska Resources Library and Information Services (ARLIS)

Printed Name of PI:                Carrie Holba

Signature of PI:                    \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of co-PI:            Celia Rozen

Signature of co-PI:                \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of co-PI:            \_\_\_\_\_

Signature of co-PI:                \_\_\_\_\_ Date \_\_\_\_\_

\* Available at <http://www.oilspill.state.ak.us/pdf/admin/datapolicy.pdf>

\*\* Available at <http://www.oilspill.state.ak.us/pdf/admin/reportguidelines.pdf>

Trustee Council Use Only

Project No: \_\_\_\_\_

Date Received: \_\_\_\_\_

**GEM PROPOSAL SUMMARY PAGE**

(To be filled in by proposer)

Project Title: Alaska Resources Library & Information Services (ARLIS)

Project Period: FY 04 - FY 06

Proposer(s): Carrie Holba  
Alaska Resources Library and Information Services (ARLIS)  
3150 C Street, Suite 100  
Anchorage, AK 99503

Study Location: Serves all geographic locations

Abstract:

Project 040550 represents the Trustee Council's contribution to Alaska Resources Library and Information Services (ARLIS). ARLIS serves as the central access point for information generated through the Trustee Council restoration process and the GEM program. In addition, ARLIS is the public repository for reports and other materials generated from and related to the cleanup, damage assessment, and restoration efforts following the *Exxon Valdez* oil spill (EVOS). ARLIS supports the research efforts and information needs of the Trustee Council Office, principal investigators, natural resources professionals, and the general public. The Council has contributed budgetary support for ARLIS since the library was established in 1997. ARLIS is providing services that were previously provided through the Oil Spill Public Information Center (OSPIC). With the exception of Fiscal Year 1994, this activity has historically been funded under the Public Information, Science Management and Administration Budget (Project /100). Funding as a separate project began in Fiscal Year 2001, as Project 01550.

Funding:	EVOS Funding Requested:	FY 04	\$ 160.9	
		FY 05	\$ 181.8	
		FY 06	\$ 181.8	TOTAL: \$ 524.5
	Non-EVOS Funds to be Used:	FY 04	\$	
		FY 05	\$	
		FY 06	\$	TOTAL:

Date: May 29, 2003

(NOT TO EXCEED ONE PAGE)

# GEM RESEARCH PLAN

## I. NEED FOR THE PROJECT

### A. Statement of Problem

Over the years, a vast array of scientific literature has been produced as a result of the *Exxon Valdez* oil spill and subsequent restoration and GEM programs. ARLIS serves as a repository of all reports and publications generated as a result of the restoration and research process, provides guidance to the principal investigators regarding preparation of the reports, and distributes the reports to individuals and libraries as appropriate. ARLIS also supplies the principal investigators with research materials and reference service pertinent to their restoration and GEM projects.

All research begins with identifying and compiling existing information. This is especially true of the restoration process and GEM program, wherein a review of current knowledge is built into the research process. ARLIS's comprehensive natural and cultural resources collection provides access to current and historic information, some of which is available nowhere else. Materials not available directly from ARLIS are borrowed from other libraries, making comprehensive access to information possible for researchers.

The ARLIS collection contains 150,000 books, including agency publications, technical reports, and masters and doctoral theses, 700 journals, maps and atlases, legal reference materials, federal and state documents, public review documents, administrative records, videotapes, audiotapes, slides, photographs, electronic databases, environmental education kits, and a circulating collection of furs, skulls, and mounted birds. These materials are cataloged in a global bibliographic database making most circulating items accessible to users around the world. The library catalog is available for searching at the ARLIS website at [www.arlis.org](http://www.arlis.org).

ARLIS provides universal access to Alaska natural and cultural resources information. Since it was established in October 1997, ARLIS annually receives 21,000 visitors, responds to 15,000 requests for information, performs over 15,000 interlibrary loans and circulates 14,000 books.

Approximately 15% of the use of the library is directly related to the *Exxon Valdez* oil spill and the Trustee Council's restoration and GEM programs. In addition, 15% of the materials borrowed by other libraries from ARLIS are EVOS materials.

The 10<sup>th</sup> anniversary of the *Exxon Valdez* oil spill in 1999 brought an increase in public and media attention to the spill and subsequent restoration and research efforts. It is anticipated that the 15<sup>th</sup> anniversary in 2004 will bring a similar increase and require more librarian time devoted to meeting the information needs of the media, students, and the public. Funding for Project 040550 will support 1.75 FTE librarians to meet this increased need. Funding in FY 05 and FY 06 will support 2 FTE librarians to meet the ongoing information and research needs of the Trustee Council staff, the Public Advisory Committee, GEM researchers, resource managers, and the general public.

## **B. Relevance to GEM Program Goals and Scientific Priorities**

Project 040550 provides essential support to implement the GEM program. The Trustee Council's policies, as specified in the *Restoration Plan* and the GEM Program Document, include a strong commitment to public information. ARLIS ensures that findings and results of research and restoration efforts are available to the public, scientists, and agency staff to help understand the status of injured resources and services, plan for future restoration, research and monitoring, and provide documentation of a body of scientific research on which future studies can build. The ARLIS staff provides reference service, literature searches, and document delivery to Trustee Council staff and principal investigators creating documents and databases for the GEM program.

While ARLIS facilitates implementation of all GEM goals through support provided to researchers, the library's mission (stated below) and established networks, partnerships, and procedures make it particularly well suited to be a vehicle for accomplishing Goal 3, "Inform: Provide integrated and synthesized information to the public, resource managers, industry and policy makers in order for them to respond to changes in natural processes."

**ARLIS Mission Statement: Alaska Resources Library and Information Services** provides universal access to natural and cultural resources information. The library staff and ARLIS's federal, state, university, and future partners recognize that improved understanding of Alaska's resources facilitates wise development, conservation and management. ARLIS serves the diverse information needs of its customers in an unbiased and effective manner.

Libraries provide value to researchers through comprehensive access to materials through extensive subject indexing and complete item description. In recognition of the need for accessibility, the National Research Council's comments and recommendations for the GEM program (NRC, 2002:83) point to the importance of comprehensive data and information management. Such an effort should include both physical and electronic accessibility, permanent storage for print resources resulting from and important to the program, cataloged access to electronic resources for and generated by research, and reference service for both researchers and those seeking to use the results of the research.

## **II. PROJECT DESIGN**

### **A. Objectives**

- Objective 1. Support the research efforts and information needs of the Trustee Council Office staff, the principal investigators, resource managers, and the general public through reference service, document delivery, and acquisition of relevant materials.
- Objective 2. Provide reliable, permanent access to EVOS, restoration, and GEM program information and materials for local, state, national, and international users.

## **B. Procedural and Scientific Methods**

Objective 1. Support the research efforts and information needs of the Trustee Council Office staff, the principal investigators, and the general public through reference service, document delivery, and acquisition of relevant materials.

ARLIS provides access to information through participation in library networks and a global bibliographic database. Through cooperative collection development efforts, appropriate books, technical reports, journals, gray literature, videotapes, maps, and other materials are acquired and cataloged. A web accessible library catalog, through a partnership with the University of Alaska Anchorage/Alaska Pacific University Consortium Library and the Anchorage Municipal Libraries, provides worldwide access to ARLIS materials through interlibrary loan services. Thousands of fulltext publications are available through web links in the catalog record. Reference service is provided on-site and off-site via phone, mail, fax and email. Local and remote founding agency patrons receive document delivery of in-house materials and books and journal articles obtained from libraries throughout the world. The library provides in-house access to topical databases to the general public and desktop access to agency users. Additional databases are available through a partnership with the UAA/APU Consortium Library.

Objective 2. Provide reliable, permanent access to EVOS, restoration, and GEM program information and materials for local, state, national, and international users.

In addition to print materials, ARLIS has cataloged thousands of web-based documents and publications. In the process, the staff has encountered the instability of electronic documents on the web. Documents change location; new versions replace earlier versions; documents disappear completely. Electronic documents are often comprised of multiple files, as many as fifty for large documents, and getting the complete document is not assured. ARLIS catalogers use national standards and practices to catalog electronic documents completely and accurately. Broken links are tracked to ensure the catalog records contain current URLs. In addition, housing EVOS, restoration and GEM print materials at ARLIS circumvents the unreliability of web-based documents and associated hardware/software obsolescence and incompatibility issues, and ensures permanent access to these important materials.

## **C. Data Analysis and Statistical Methods**

ARLIS keeps detailed statistics on library use, including the number of visitors, requests for information, interlibrary loan transactions, items cataloged, books circulated, and web site use, which are analyzed to identify changes and trends in library use. These statistics are presented regularly to the ARLIS Founders Board, of which the EVOS TC Executive Director is a member.

## **D. Description of Study Area**

ARLIS serves GEM researchers in all study areas, and provides EVOS and GEM related information and materials to users nationwide and throughout the world.

### **E. Coordination and Collaboration with Other Efforts**

**ARLIS is a partnership:** ARLIS is a consolidation of eight libraries and information centers from state and federal agencies and a university institute:

- Alaska Department of Fish and Game
- Bureau of Land Management
- Environment and Natural Resources Institute (UAA)
- Exxon Valdez* Oil Spill Trustee Council
- Fish and Wildlife Service
- Minerals Management Service
- National Park Service
- U.S. Geological Survey

The University of Alaska Anchorage is also a partner, although its library collection is not a part of ARLIS, as is the U.S. Army Fort Richardson Environmental Division. Representatives of the eight founding agencies comprise the ARLIS Founders Board, which is responsible for policy and budget decisions for the library. The EVOS TC Executive Director is a member of the Founders Board.

**Shared library catalog:** ARLIS shares a library catalog with the Anchorage Municipal Libraries, the UAA/APU Consortium Library, and the Anchorage Museum of History and Art Library. The holdings of all partner libraries can be searched 24 hours a day by anyone with Internet access. A cooperative borrowing agreement allows patrons to use library cards issued from one partner library at all other partner libraries.

**Statewide virtual reference service:** ARLIS is also a partner in a statewide collaboration to bring virtual library reference service to Alaska. Funded by grant money from the Alaska State Library, the "Ask an Alaska Librarian" service will be launched in the summer of 2003 by reference staff at ARLIS, Alaska State Library, Anchorage Municipal Library, Juneau Public Library, Fairbanks North Star Borough Library, UAA/APU Consortium Library, University of Alaska Fairbanks Elmer E. Rasmuson Library, and University of Alaska Southeast William A. Egan Library. The service will provide live, online, interactive reference service to remote users throughout the state and elsewhere. Initial hours of operation will be limited, however, the ultimate goal is to offer virtual reference service 24 hours a day, 7 days a week through the combined efforts of the partnership.

**Data management:** As stated in the *GEM Program Invitation Booklet for FFY 04*, "Data Management and Information Transfer provides the essential function of extracting the full scientific and societal benefits from GEM projects." Accessibility to findings and results of GEM research is key to maximizing the research benefit. ARLIS complements the data management functions by serving as a permanent repository for print materials, providing

cataloged access to electronic resources, and facilitating the dissemination of GEM information. ARLIS serves as a two-way channel providing information service to the researchers and a means of conveying research findings and results to those in need of the information.

### **III. SCHEDULE**

#### **A. Project Milestones**

Objective 1. Support the research efforts and information needs of the Trustee Council Office staff, the principal investigators, resource managers, and the general public through reference service, document delivery, and acquisition of relevant materials.

On-going.

Objective 2. Provide reliable, permanent access to EVOS, restoration, and GEM program information and materials for local, state, national, and international users.

On-going.

#### **B. Measurable Project Tasks**

FY 04, 1st quarter (October 1, 2003-December 31, 2003)

October: Project funding approved by Trustee Council

FY 04, 2nd quarter (January 1, 2004-March 31, 2004)

January 12-16 (tentative): Annual GEM Workshop

January: Quarterly report of library usage/projects for FY 04, 1<sup>st</sup> Quarter

FY 04, 3rd quarter (April 1, 2004-June 30, 2004)

April 30: Quarterly report of library usage/projects for FY 04, 2<sup>nd</sup> Quarter

FY 04, 4th quarter (July 1, 2004-September 30, 2004)

July: Quarterly report of library usage/projects for FY 04, 3<sup>rd</sup> Quarter

FY 05, 1st quarter (October 1, 2004-December 31, 2004)

October: Quarterly report of library usage/projects for FY 04, 4<sup>th</sup> Quarter

FY 05, 2nd quarter (January 1, 2005-March 31, 2005)

(dates not yet known) Annual GEM Workshop

January: Quarterly report of library usage/projects for FY 05, 1<sup>st</sup> Quarter

FY 05, 3rd quarter (April 1, 2005-June 30, 2005)

April: Quarterly report of library usage/projects for FY 05, 2<sup>nd</sup> Quarter

FY 05, 4<sup>th</sup> quarter (July 1, 2005-September 30, 2005)

July: Quarterly report of library usage/projects for FY 05, 3<sup>rd</sup> Quarter

FY 06, 1st quarter (October 1, 2005-December 31, 2005)

October: Quarterly report of library usage/projects for FY 05, 4<sup>th</sup> Quarter

FY 06, 2nd quarter (January 1, 2006-March 31, 2006)

(dates not yet known): Annual GEM Workshop

January: Quarterly report of library usage/projects for FY 06, 1<sup>st</sup> Quarter

FY 06, 3rd quarter (April 1, 2006-June 30, 2006)

April: Quarterly report of library usage/projects for FY 06, 2<sup>nd</sup> Quarter

FY 04, 4th quarter (July 1, 2004-September 30, 2004)

July: Quarterly report of library usage/projects for FY 06, 3<sup>rd</sup> Quarter

On-going tasks that apply to both objectives throughout each fiscal year:

1. Review and approve format of final reports, maintain a list of completed reports, and distribute reports to appropriate libraries and the National Technical Information Service; catalog reports in a global bibliographic database for access throughout the world.
2. Maintain for public review the public record copy of the Trustee Council official record.
3. Maintain for public access a file of peer reviewed journal articles and conference papers resulting from Trustee Council funded research.
4. Provide reference service for EVOS, restoration, and GEM related topics and other information needs to the Trustee Council Office staff, science review staff, principal investigators, public advisory committee, media, students and faculty, spill area residents, resource agency professionals, and the general public.
5. Acquire and catalog publications generated by the Trustee Council.
6. Acquire and catalog other oil spill, restoration, and monitoring related materials deemed appropriate for the collection and necessary to support the restoration process and GEM program research.
7. Maintain an annotated list of web sites relevant to EVOS, the restoration process, and the GEM program.
8. Annually update related topic bibliographies for the Trustee Council web site.
9. Provide monthly reports to the Trustee Council Office on the status of the report format review and distribution process.
10. Provide quarterly reports and an annual summary of library usage statistics and staff projects.

#### **IV. RESPONSIVENESS TO KEY TRUSTEE COUNCIL STRATEGIES**

##### **A. Community Involvement and Traditional Ecological Knowledge (TEK)**



Project 040550 supports various aspects of community involvement. As a public facility that is well used by the community, ARLIS is in the forefront with assisting the general public and spill community residents to learn about the restoration process and GEM program. One particular focus of the ARLIS collection is materials that document the use, interpretation, and compilation of traditional ecological knowledge. ARLIS also provides research support to those principal investigators conducting research in the areas of subsistence and traditional ecological knowledge.

## **B. Resource Management Applications**

ARLIS was created in 1997 by the directors of resource management agencies to better serve existing information needs in the agencies. Several of these agencies (FWS, ADF&G, MMS) have direct ties to the management of marine resources. All ARLIS agencies address the impacts of human activities on the resources they manage as part of their normal agency operations. ARLIS reference librarians collaborate with and assist resource management agency staff on a daily and ongoing basis with research needs and project objectives. ARLIS staff continually develop additional tools and acquire advancing information technologies to assist agency staff in fulfilling information needs. Through the ARLIS Founders Board, via a direct collaboration with agency directors, this project perpetuates the development of resource management applications in ARLIS's area of specialization.

## **V. PUBLICATIONS AND REPORTS**

ARLIS is not requesting funding for publication.

## **VI. PROFESSIONAL CONFERENCES**

ARLIS is not requesting funding for travel to professional conferences. ARLIS principal investigators will attend the annual GEM workshop.

# Carrie Holba

Alaska Resources Library & Information Services (ARLIS)  
3150 C Street, Suite 100  
Anchorage, Alaska 99503

(907) 27-ARLIS (272-7547) reference desk  
(907) 271-4511 office  
(907) 271-4742 fax  
[carrie@arlis.org](mailto:carrie@arlis.org)

Ms. Holba holds a masters degree in Library and Information Science. In February 1991, she joined the staff of the Oil Spill Public Information Center (OSPIC), serving as public services librarian and then as director since 1992. Since OSPIC was consolidated with ARLIS in October 1997, Ms. Holba has served as reference services coordinator and a member of the ARLIS library management team, and continues to specialize in EVOS related reference service. She is employed by the Alaska Department of Fish and Game, with funding from the EVOS Trustee Council.

## Professional Experience:

Alaska Resources Library & Information Services (ARLIS)	1997 - present
Management team (1997 - present)	
Reference Services Coordinator (1997 - present)	
Oil Spill Public Information Center (OSPIC)	1991 - 1997
Director (1992 - 1997)	
Public Services Librarian (1991 - 1992)	

## Education:

Master of Library and Information Science (MLIS)  
University of Wisconsin - Milwaukee, 1988

Bachelor of Science in Early Childhood Education (BS ECED)  
University of Wisconsin - Milwaukee, 1979

## Publications:

Holba, C., M. McGee, and P. Thompson. 1993. Oil Spill Public Information Center: its role in the flow of information on the *Exxon Valdez* oil spill. Page 866 in 13<sup>th</sup> International Oil Spill Conference: Prevention, Preparedness, Response: Proceedings, March 29 - April 1, 1993, Tampa, Florida, American Petroleum Institute, 4580.

## Collaborations:

ARLIS Management Team:  
    Juli Braund-Allen, UAA's Environment and Natural Resources Institute  
    Christine Huffaker, Minerals Management Service

Celia Rozen, Alaska Department of Fish and Game  
Nancy Tileston, U.S. Fish and Wildlife Service  
Cathy Vitale, Bureau of Land Management

Statewide Virtual Reference Service Team:

Mary Ellen Baker, Fairbanks North Star Borough Library  
Cate Burnstead, Juneau Public Library  
Rheba Dupres, UA Fairbanks, Elmer E. Rasmuson Library  
Carrie Keene, Anchorage Municipal Libraries  
Mike Mitchell, Alaska State Library  
Peg Thompson, Anchorage Municipal Libraries  
Elise Tomlinson, UA Southeast, William A. Egan Library

DRA Joint Public Access Catalog Work Group:

Trina Carter, UAA/APU Consortium Library  
Susan Elliott, UAA/APU Consortium Library  
Carrie Keene, Anchorage Municipal Libraries  
Peg Thompson, Anchorage Municipal Libraries

DRA Circulation Work Group:

Robin Hanson, UAA/APU Consortium Library  
Peg Thompson, Anchorage Municipal Libraries

**Professional Affiliations:**

American Library Association  
Special Libraries Association  
Alaska Library Association

**Awards:**

2001 *National Award for Museum and Library Service* - the only national level award for library service; awarded by the Institute of Museum and Library Service, for innovation, partnership, and excellence in library service, and presented by First Lady Laura Bush.

2001 *Alaska State Legislative Citation* - honoring ARLIS for the National Award for Museum and Library Service.

1997 *National Performance Review "Golden Hammer" Award* from Vice President Al Gore - for the Alaska Natural Resources Library Group's efforts to establish ARLIS for efficiency in cost and function.

## Celia M. Rozen

3711 Amber Bay Loop  
Anchorage, Alaska 99515  
(907) 271-4560  
[celia@arlis.org](mailto:celia@arlis.org)

### **Current position:**

Collection Development Coordinator  
Alaska Resources Library & Information Services  
Employer: Alaska Department of Fish and Game

### **Publications:**

Fink, Mark, Celia Rozen, and Glenn Seaman. 1993. Nonregulatory Mechanisms for Habitat Protection: Section 309 Grant Project: Assessment and Control of Cumulative Impacts of Coastal Uses on Fish Habitat of the Kenai River. Alaska Department of Fish and Game, Habitat and Restoration Division, Anchorage, Alaska.

Forrest, Celia. 1984. Index to the Petersburg Newspapers, 1913-1916. Alaska Historical Commission, Juneau, Alaska.

Parry, Betsy L., Celia M. Rozen, and Glenn A. Seaman. 1993. Restoration and Enhancement of Aquatic Habitats in Alaska: Project Inventory, Case Study Selection, and Bibliography. Alaska Department of Fish and Game, Habitat and Restoration Division, Anchorage, Alaska.

Rozen, Celia. 1993. Bibliography of Kenai River Studies. Alaska Department of Fish and Game, Habitat and Restoration Division, Anchorage, Alaska.

### **Education:**

University of Alaska Anchorage  
B.A. Justice and Paralegal Studies, 1992

### **Affiliations:**

Alaska Library Association

### **Collaborations:**

ARLIS Management Team:

Juli Braund-Allen, UAA's Environment and Natural Resources Institute  
Carrie Holba, Exxon Valdez Oil Spill Trustee Council  
Christine Huffaker, Minerals Management Service  
Nancy Tileston, U.S. Fish and Wildlife Service  
Cathy Vitale, Bureau of Land Management

Statewide Database Selection Advisory Committee

Collaborators: Barbara Berg, Rheba Dupras, David Ongley, June Pinnell-Stevens, Steve Rollins, Robin Turk, Heike Wilmoth, Mary Ellen Wilson

Nutrient and Energy Pathways in the Kenai River Watershed. EVOS Project 030684.

Collaborators: Bob Clark, William Hauser, Mark Johannes

DRA Cataloging/Acquisitions Work Group: Loussac Library, University of Alaska Anchorage/Alaska Pacific University Consortium Library, and Anchorage Museum of History and Art collection development and cataloging staff.

**Awards:**

2001 *National Award for Museum and Library Service* - the only national level award for library service; awarded by the Institute of Museum and Library Service, for innovation, partnership, and excellence in library service, and presented by First Lady Laura Bush.

2001 *Alaska State Legislative Citation* - honoring ARLIS for the National Award for Museum and Library Service.

1997 *National Performance Review "Golden Hammer" Award* from Vice President Al Gore - for the Alaska Natural Resources Library Group's efforts to establish ARLIS for efficiency in cost and function.

1989 Alaska Department of Fish and Game Habitat Employee of the Year. Awarded for meritorious service in organizing the library and providing services to staff.

## **OTHER KEY PERSONNEL**

Although ARLIS was established as a cost saving measure in response to state and federal budget cuts, the resulting library provides a vastly more comprehensive collection of Alaska resource information in a single location, served by highly qualified staff specializing in resource related information. As a founding agency of ARLIS, the Trustee Council benefits from the combined services of the library staff, including reference librarians, interlibrary loan staff, collection development staff, catalogers, and web development specialists, all trained to meet the information needs of founding agency staff. ARLIS is a recipient of the 1997 National Performance Review "Golden Hammer" Award and the 2001 National Award for Museum and Library Service, for innovation, partnership, and excellence in library service.

**GEM PROJECT BUDGET JUSTIFICATION**  
**Amended April 2004**

**TITLE:** Alaska Resources Library and Information Services (ARLIS)

**PROJECT:** 040550

This budget is for the Trustee Council contribution to funding for the Alaska Resources Library and Information Services (ARLIS). With the exception of Fiscal Year 1994, this activity has historically been funded under the Public Information, Science Management, and Administration Budget (Project /100). Funding as a separate project began in Fiscal Year 2001, as Project 01550.

Established in 1997, ARLIS is a consolidation of eight libraries focused on Alaska natural and cultural resources, including the former Oil Spill Public Information Center, and is funded by contributions from its founding agencies: Alaska Department of Fish and Game, Bureau of Land Management, UAA's Environment and Natural Resource Institute, *Exxon Valdez* Oil Spill Trustee Council, U.S. Fish and Wildlife Service, Minerals Management Service, National Park Service, U.S. Geological Survey, and the University of Alaska Anchorage. The U.S. Army, Fort Richardson Environmental Division is a contributing partner.

**Amendment:**

Since February 2000, it has been the intention of the ARLIS Founders Board to move ARLIS to the University of Alaska Anchorage campus upon completion of the new library complex. According to the original construction and renovation schedules, the new ARLIS space was scheduled for completion in early 2005. Construction and renovation proceeded ahead of schedule and the ARLIS space will be ready for occupancy in June 2004. At a February 2004 meeting the ARLIS Founder Board scheduled the move to the new space for August 2004. The moving expenses are estimated at \$130,000 and will be shared by the ARLIS partners. With the move scheduled to fall within FY 04, this amendment requests \$20,000, in addition to previously approved FY 04 funding, for the EVOS TC portion of moving expenses.

**FY 04 Project 040550**

**Personnel:** Funding covers salary and employer costs through the Alaska Department of Fish and Game, Division of Administration, for one FTE Librarian III, Carrie Holba, at Range 19, \$7,500 per month for 12 months, for a total cost of \$90,000.

**Travel:** None.

**Contractual:** Funding covers salary and employer costs through the Alaska Department of Fish and Game, Division of Sport Fish, for one FTE Librarian II, Celia Rozen, at

Range 17, \$6,400 per month for 9 months, for a total cost of \$57,600. \$20,000 of contractual funding covers the EVOS TC portion of the costs to move ARLIS to the new location on the UAA campus.

**Commodities:** None.

**Equipment:** None.

**General Administration:** \$13.3 (9% of the subtotal).

No GA figured on the additional \$20.0K because the GA was figured into Project 040100.

**FY 04 Project Total:** \$180.9



**EXXON VALDEZ OIL SPILL TRUSTEE COUNCIL  
DETAILED BUDGET FORM FY 04 - FY 06**

<b>Budget Category:</b>	<b>Proposed FY 04</b>	<b>Proposed FY 05</b>	<b>Proposed FY 06</b>	<b>TOTAL PROPOSED</b>
Personnel	\$90.0	\$90.0	\$90.0	\$270.0
Travel	\$0.0	\$0.0	\$0.0	\$0.0
Contractual	\$57.6	\$76.8	\$76.8	\$211.2
Commodities	\$0.0	\$0.0	\$0.0	\$0.0
Equipment	\$0.0	\$0.0	\$0.0	\$0.0
Subtotal	\$147.6	\$166.8	\$166.8	\$481.2
General Administration (9% of Subtotal)	\$13.3	\$15.0	\$15.0	\$43.3
Project Total	\$160.9	\$181.8	\$181.8	\$524.5

**Cost-share Funds:**

This budget is for the Trustee Council contribution to funding for the Alaska Resources Library and Information Services (ARLIS). With the exception of Fiscal Year 1994, this activity has historically been funded under the Public Information, Science Management, and Administration Budget (Project /100). Funding as a separate project began in Fiscal Year 2001, as Project 01550.

Established in 1997, ARLIS is a consolidation of eight libraries focused on Alaska natural and cultural resources, including the former Oil Spill Public Information Center, and is funded by contributions from its founding agencies: Alaska Department of Fish and Game, Bureau of Land Management, UAA's Environment and Natural Resource Institute, Exxon Valdez Oil Spill Trustee Council, U.S. Fish and Wildlife Service, Minerals Management Service, National Park Service, U.S. Geological Survey, and the University of Alaska Anchorage. The U.S. Army, Fort Richardson Environmental Division is a contributing partner.

**FY 04-  
06**

Date Prepared:

Project Number: 040550  
 Project Title: ARLIS - Alaska Resources Library & Information Services  
 Agency: Alaska Department of Fish and Game

**FORM 3A  
TRUSTEE  
AGENCY  
SUMMARY**



**EXXON VALDEZ OIL SPILL TRUSTEE COUNCIL  
DETAILED BUDGET FORM FY 04 - FY 06**

<b>Contractual Costs:</b>					Contract	
Description					Sum	
C	Rozen	Librarian II	17	9.0	6.4	57.6
If a component of the project will be performed under contract, the 4A and 4B forms are required.					<b>Contractual Total</b>	\$57.6
<b>Commodities Costs:</b>					Commodity	
Description					Sum	
					<b>Commodities Total</b>	\$0.0

**FY 04**

Project Number: 040550  
 Project Title: ARLIS - Alaska Resources Library & Information Services  
 Agency: Alaska Department of Fish and Game

**FORM 3B  
Contractual &  
Commodities  
DETAIL**













**EXXON VALDEZ OIL SPILL TRUSTEE COUNCIL  
DETAILED BUDGET FORM FY 04 - FY 06**

<b>Contractual Costs:</b>						Contract
Description						Sum
C	Rozen	Librarian II	17	12.0	6.4	76.8
<b>Contractual Total</b>						<b>\$76.8</b>
<b>Commodities Costs:</b>						Commodity
Description						Sum
<b>Commodities Total</b>						<b>\$0.0</b>

**FY 06**

Project Number: 060550  
 Project Title: ARLIS - Alaska Resources Library & Information Services  
 Agency: Alaska Department of Fish and Game

**FORM 3B  
Contractual & Commodities  
DETAIL**

